



EUROPEAN COMMISSION

Directorate-General Education and Culture

Tempus application form Joint European Project 2004

(Agribusiness Higher Education Development)

insert registration number (JEP - 19009 - 2004)-mod

SUBMISSION PROCEDURE

- Only applications using the correct form will be accepted and processed.
- Before completing the form, please read the relevant sections in the Guide for Applicants, which can be obtained from the Tempus website at the following address: <http://www.etf.eu.int/Tempus.nsf> . Applicants are also advised to consult the “manage your project” section of the website, for a better understanding on of the administrative approaches used once a project has been selected.
- The application must be word-processed, using a computer. Hand written applications will not be accepted.
- **Applications must be sent by both e-mail and post.** Applications sent by e-mail only or sent by fax will not be accepted.
- The deadline for submission by e-mail is 15th December 2004, 23:59 Central European Time. Applicants are strongly advised not to leave the submission of their applications until the last possible moment, since the submission of applications often gives rise to technical queries. Therefore please take into consideration that the problems arising can only be dealt with during office hours.
- Sections of the application that are not available electronically such as endorsement letters do not need to be sent by e-mail.
- The e-mail-based applications must be sent to:

JEP2004@etf.eu.int

- Following the submission of the application by e-mail, applicants will receive an electronic acknowledgement of receipt, indicating the registration number assigned to the application. This registration number must be indicated in the appropriate box on the cover page of the original full application to be dispatched by post.
- The copy of the application sent by e-mail is the authentic one and will be used for assessment purposes. Therefore please make sure that **the paper-based application is identical to the one submitted by e-mail.**
- The deadline for submission of the paper-based applications is 5th January 2005 (date as per post mark). **Only those paper-based applications that contain a valid registration number will be accepted.**
- The signed original application and two copies thereof must be sent in the same envelope, using registered mail to:

**EUROPEAN TRAINING FOUNDATION
TEMPUS DEPARTMENT – SELECTION TEAM
JEP APPLICATION DEADLINE OF 15/12/04
VIALE SETTIMIO SEVERO, 65
10133 TORINO
ITALY**

- The original application and copies dispatched by post must contain the signed declaration, the signed legal entity and financial identification forms as well as all endorsement letters and curricula vitae in case of proposed individual experts. None of the documents listed above will be accepted if sent separately from the main body of the application.

A NEW, PROTECTED APPLICATION FORM

The European Commission has decided to change the submission mode for Joint European Projects. This has led to the development of a new type of application form, which is partially in a protected format. The aim is to simplify and speed up the selection procedure and to provide additional support to applicants.

The form contains features that allow the automatic transfer of information into the database used for the selection and narrows down the possibility of applicants' possible mistakes.

Applicants will find below some explanations on the structure of the form as well as some hints on how to fill it in. Should you nevertheless encounter any problems, do not hesitate to contact the Tempus Department of the European Training Foundation for prompt support, at the following e-mail address: Tempus@etf.eu.int

How to complete the form:

The structure of the following sections of this form is protected.

- Section I, Declaration, Legal entities, Financial Identification
- Section II, Basic Data of the Project, List of Consortium Members
- Section IV, Summary of the Project
- Section V, Funding requirements

Applicants are allowed to fill in only the specific fields, which are **highlighted in grey** while the rest of the form is not editable. There are **free-text fields**, where any text can be inputted (ex: <<Example text field>>), and **selection fields**, where you will have to select from a list of predefined values (ex. <<Please select a value>>). As a general rule, in order to type into a field or to select a tick box, click on it with your mouse. You can also easily move from one field to the next using TAB or arrow keys.

In case the requested information is to be provided in the form of a list, you can start a new line after each individual entry by clicking on the "enter" key, within the same field, as in a normal "word" document.

Please note that some fields are automatically filled-in based on your input in other fields. For instance, you will only have to input the project title once on the cover page, and it will be displayed in all other sections of the application requesting this information. In general, you should always fill in the first field, requesting the information, which will then be copied into subsequent sections. We therefore recommend that you fill in the form starting from the cover page.

In order to ease the navigation in the application form, we recommend using the Document Map feature (from MS Word menu, "View" → "Document Map")

Beside these general hints please take the following issues regarding the different sections of the form into account:

- Section II, List of consortium members:

The form includes a limited number of "boxes" for participating consortium members and individual experts. Should you plan to involve more consortium members and/or individual experts, please insert their data in the field called: "*Contact details for further consortium members*" and "*Contact details for further individual experts*" including the same information as for the protected "boxes".

- Section VI, Funding requirements:

The Summary table n°8 ("*Summary of project funding requirements*") will be automatically filled in with the totals costs of each heading in the relevant tables n° 1-6.

Furthermore, within table n°8, the percentage of co-financing of the project will be verified automatically, once the amount to be co-financed is inserted in the proper field in table n°7.

SECTION I: DECLARATION

To be completed by the Grant Applicant

The following should be signed by the grant applicant and by the legal representative of the grant applicant's institution. *Please note that the Applicant Higher Education Institution must be based in the European Union.*

1. We have stable and sufficient resources of funding to maintain our activities throughout the period during which the project is carried out;
2. We are not bankrupt or being wound up, are not having our affairs administered by the courts, have not entered into an arrangement with creditors, have not suspended business activities, are not subject of proceedings concerning those matters, and are not in any analogous situation arising from a similar procedure provided for under national legislation or regulations;
3. We have the professional competencies and qualifications required to complete the proposed project;
4. We have not been guilty of grave professional misconduct proven by any means which the contracting authority can justify;
5. We have not been convicted of an offence concerning their professional conduct by a judgement which has the force of res judicata;
6. We have not been subject of a judgement which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Communities' financial interests;
7. Following an award procedure financed by the Community budget, we have not been declared to be in serious breach of contract for failure to comply with the contractual obligations;
8. We have fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which we are established or with those of the country of the contracting authority or those of the country where the contract is to be performed.

We, the undersigned, certify that the information given above and in the following project proposal is correct to the best of our knowledge, and that the proposal has been endorsed by the relevant authorities representing the consortium members.

We, the undersigned, have taken note that if found guilty of false declarations will receive financial penalties in proportion to the value of the grants in question.

Title of the project:	<i>(Agribusiness Higher Education Development)</i>	
Ref. Nr. 0 - Legal Representative of the Applicant Higher Education Institution:	Official stamp or seal of the Applicant Higher Education Institution:	
First name and surname: Prof. Dr. János Nagy		
Place: Debrecen Date: 14.12.2004		
Position: Rector of the University of Debrecen		
Signature:		

Ref. Nr. 1 - Grant Applicant:		
First name and surname: Dr. László Kárpáti		
Signature:		
Place: Debrecen	Date: 14.12.2004	

Has your Higher Education Institution previously acted as a grant holder / contractor for a European Commission grant / contract? *(Please select from the button below.)*

Yes

If yes, please provide the registration number of the most recent grant agreement / contract:

JEP-VNY-TTF-20

Please specify with which Directorate General of the European Commission the project had been carried out:

Directorate-General Education and Culture

On the following pages you will find two different forms to be filled out concerning the legal status of the applicant – the so-called "Legal Entities" forms:

- (1) a form for "Public Entities"
- (2) a form for "Private Companies"

Please note that:

"Public Entities" are organisations and institutions whose founding act is based on public law (such as resolution, law, decree or decision etc.),

whereas;

"Private Companies" are not only companies but also organisations and institutions whose founding act is based on private law (such as registration, agreement, contract, declaration of association etc.).

If you are a public organisation or institution please fill in the form "Public Entity".

If you are a private organisation or institution please fill in the form "Private Company" even if you are not a company.

LEGAL ENTITIES**PUBLIC ENTITIES**

<i>(Please select from the buttons below or fill in the related fields.)</i>	
TYPE OF COMPANY U	
NGO (Non Governmental Organisation) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
NAME(S) University of Debrecen	
ABBREVIATION U N I D E B	
OFFICIAL ADDRESS Egyetem tér 1.	
POSTAL CODE 4010	P.O. BOX 36
CITY Debrecen	
COUNTRY Hungary	
VAT NUMBER 15329750-2-09	
PLACE OF REGISTRATION Ministry of Education, Budapest	
DATE OF REGISTRATION 01 / 01 / 2000	
REGISTRATION NUMBER 8.815/3/2001	
PHONE 36-52-412-060	FAX 36-52-416-490
E-MAIL nagyjanos@agr.unideb.hu	
CONTACT PERSON Dr. László Kárpáti	
THIS "LEGAL ENTITY" FORM SHOULD BE FILLED IN AND RETURNED TOGETHER WITH:	
<ul style="list-style-type: none"> • A copy of the resolution, law, decree or decision establishing the entity in question; • Or, failing that, any other official document attesting the establishment of the entity. 	
DATE 14/12/2004	<i>STAMP</i>
NAME AND FUNCTION OF THE AUTHORISED REPRESENTATIVE Prof. Dr. János Nagy rector SIGNATURE	

LEGAL ENTITIES**PRIVATE COMPANIES**

<i>(Please select from the buttons below or fill in the related fields.)</i>	
TYPE OF COMPANY	
NGO (Non Governmental Organisation) <input type="checkbox"/> YES <input type="checkbox"/> NO	
NAME(S)	
ABBREVIATION	
ADDRESS OF THE HEAD OFFICE	
POSTAL CODE	P.O. BOX
CITY	
COUNTRY	
VAT NUMBER	
PLACE OF REGISTRATION	
DATE OF REGISTRATION Day / Month / Year	
REGISTRATION NUMBER	
PHONE	FAX
E-MAIL	
CONTACT PERSON	
THIS “LEGAL ENTITY” FORM SHOULD BE FILLED IN AND RETURNED TOGETHER WITH:	
<ul style="list-style-type: none"> • a copy of any official document (e.g. official gazette, register of companies, etc.) showing the contractor’s name and address and the registration number given to it by the national authorities; • a copy of the vat registration document if applicable and if the vat number does not appear on the official document referred to above. 	
DATE	
SIGNATURE	

FINANCIAL IDENTIFICATION

<i>(To be filled in by the Grant Applicant)</i>	
ACCOUNT HOLDER	
NAME University of Debrecen, Centre of Agricultural Sciences	
ADDRESS Böszörményi 138.	
TOWN / CITY Debrecen	POSTCODE H 4032
CONTACT PERSON Ágnes Séllyei Harsányiné	
TELEPHONE +36-52-508-414	
E-MAIL harsanyine@agr.unideb.hu	
VAT NUMBER 15329750-2-09	
BANK	
BANK NAME Magyar Külkereskedelmi Bank Rt.	
BRANCH ADDRESS Váci út 38.	
TOWN / CITY Budapest	POSTCODE H 1056
BANK/BRANCH CODE ----	
ACCOUNT NUMBER 10300002-70602156-21004882	
SWIFT MKKBHUHB	
IBAN HU32-1030-0002-7060-2156-2100-4882	
REMARKS: -----	
BANK STAMP + SIGNATURE of BANK REPRESENTATIVE:	DATE + SIGNATURE of ACCOUNT HOLDER: (Obligatory)

SECTION I: ENDORSEMENT LETTERS

- All **consortium members** (except the Grant Applicant's Higher Education Institution) must submit an endorsement letter to confirm their role and willingness to participate in the project; these must be submitted together with the paper application by the deadline.

Applicants should follow the model below.

MODEL ENDORSEMENT LETTER

OFFICIAL HEADED PAPER OF THE CONSORTIUM MEMBER

OBJECTIVE: ENDORSEMENT OF THE TEMPUS PROJECT: (FULL TITLE OF THE PROJECT)

CONTENT: *Give details of the application, confirming the support of the consortium member for the project. Specify the role of the consortium member in the project and give details on the contact person.*

For a partner country consortium member indicate how the project fits into the development strategy of the consortium member in the context of the reform of the higher education system.

SIGNATURE of the person legally authorised to represent the consortium member

POSITION of the person legally authorised to represent the consortium member

DATE: please remember that the date must be subsequent to the previous Joint European Project application deadline.

OFFICIAL STAMP or SEAL of the consortium member

- For each proposed **individual expert**, a summary CV (maximum of 2 pages) must be included. The CV has to make explicit reference to the expertise to be provided in the framework of the given Joint European Project proposal.

SECTION II: BASIC DATA ON THE PROJECT

- **Title of the project:**

(*Agribusiness Higher Education Development*)

- **Acronym of the project:**

AHEAD

- **Specific Objectives of the project:**

Curriculum Development for Agribusiness as well as Food Safety and Quality in Croatia
 Development of new BSc and MSc programmes and modernisation of their professional content
 Retraining of Teaching Staff in Croatia

- **Partner country/ies involved:** (*Please tick the relevant box/es*)

CARDS			
<input type="checkbox"/>	MK – former Yugoslav Republic of Macedonia		<input type="checkbox"/> – CS - Serbia and Montenegro <input type="checkbox"/> – 1244 - Kosovo
<input type="checkbox"/>	AL – Albania		
<input type="checkbox"/>	BA – Bosnia and Herzegovina		
<input checked="" type="checkbox"/>	HR – Croatia		

Takis			
<input type="checkbox"/>	AM – Armenia	<input type="checkbox"/>	MD – Moldova
<input type="checkbox"/>	AZ – Azerbaijan	<input type="checkbox"/>	RU – Russian Federation
<input type="checkbox"/>	BY – Belarus	<input type="checkbox"/>	TJ – Tajikistan
<input type="checkbox"/>	GE – Georgia	<input type="checkbox"/>	TM – Turkmenistan
<input type="checkbox"/>	KZ – Kazakhstan	<input type="checkbox"/>	UA – Ukraine
<input type="checkbox"/>	KG – Kyrgyzstan	<input type="checkbox"/>	UZ – Uzbekistan
<input type="checkbox"/>	MN – Mongolia		

MEDA			
<input type="checkbox"/>	DZ – Algeria	<input type="checkbox"/>	MA – Morocco
<input type="checkbox"/>	EG – Egypt	<input type="checkbox"/>	PS – Palestinian Authority
<input type="checkbox"/>	IL – Israel (<i>on a self-financing basis only</i>)	<input type="checkbox"/>	SY – Syria
<input type="checkbox"/>	JO – Jordan	<input type="checkbox"/>	TN – Tunisia
<input type="checkbox"/>	LB – Lebanon		

- **Subject area code:** *(Please refer to the Guide for Applicants Glossary of Codes and to Priorities for the partner countries in order to find out about the code for the relevant subject area, in line with the priorities for the partner country/ies involved). Please insert ONE code only*

<<540>>

The proposal had already been submitted in a previous call: No

If yes, please provide the registration number:

- 1.
- 2.
- 3.

- **Individual Mobility Grants related to this proposal:** *(Please list any Tempus Individual Mobility Grant funded in the last 12 months in which any of the consortium members has been involved)*

IMG –		IMG -		IMG –
IMG -		IMG -		IMG -
IMG –		IMG -		IMG -

- **Reference number of previous Tempus projects in which consortium members have been involved** (if any):

JEP – TEMPUS S_JEP-07781-94		JEP – IB_JEP-14364-1999		JEP – TEMPUS JEP 074843-94
JEP – VNY-TTF-20		JEP – MAT02/HU/9/1		JEP – TEMPUS CME03117/97
JEP – T-JEP 13336-98		JEP -		JEP -

- **Language of application and of future correspondence:** *(Please select from the list below)*

English(E)

- **Type and duration of the project:** *(Please select from the lists below)*

Curriculum Development (CD)

3 years (3)

SECTION II: LIST OF CONSORTIUM MEMBERS

- **Consortium members involved in the project:** (Please include data on all consortium members involved in the project. Refer to the Guide for Applicants, “Glossary of codes” (part IV, page 41) for the relevant codes assigned to countries, which specifies a two letter code for each country. For Kosovo -1244, the code 12 should be used.)

Reference number: 0 – <u>Legal representative of the applicant higher education institution</u> <i>(same person as listed in the declaration under Ref. nr. 0)</i>						
<i>Title:</i>	Mr.(M)					
<i>First name:</i>	János	<i>Surname:</i>	Nagy			
<i>Function at higher education institution:</i>	Rector					
<i>Name of the higher education institution:</i>	University of Debrecen					
<i>Legal Status:</i>	Public Sector(PS)					
<i>Faculty:</i>	Faculty of Agriculture					
<i>Department:</i>	Department of Land Use and Rural Development					
<i>Country*:</i>	HU	<i>Postal code:</i>	4010			
<i>Town:</i>	Debrecen	<i>CEDEX</i>				
<i>Address:</i>	Egyetem tér 1.					
<i>Phone:</i>	<i>Country code:</i>	36	<i>City Code:</i>	52	<i>Phone Nr.:</i>	412-060
<i>Fax:</i>	<i>Country code:</i>	36	<i>City Code:</i>	52	<i>Fax. Nr.:</i>	416-490
<i>E-mail:</i>	nagyjanos@agr.unideb.hu					

Reference number: 1 – <u>Grant applicant</u> <i>(same person as listed in the declaration under Ref. nr. 1)</i>						
<i>Title:</i>	Mr.(M)					
<i>First name:</i>	László	<i>Surname:</i>	Kárpáti			
<i>Function at higher education institution:</i>	Vice Dean					
<i>Name of the higher education institution:</i>	University of Debrecen					
<i>Legal Status:</i>	Public Sector(PS)					
<i>Faculty:</i>	Faculty of Agricultural Economics and Rural Development					
<i>Department:</i>	Department of Marketing and Business					
<i>Country*:</i>	HU	<i>Postal code:</i>	4032			
<i>Town:</i>	Debrecen	<i>CEDEX</i>				
<i>Address:</i>	Böszörményi út 138.					
<i>Phone:</i>	<i>Country code:</i>	36	<i>City Code:</i>	52	<i>Phone Nr.:</i>	508-487
<i>Fax:</i>	<i>Country code:</i>	36	<i>City Code:</i>	52	<i>Fax. Nr.:</i>	508-487
<i>E-mail:</i>	karpati@agr.unideb.hu					

* Refer to the Guide for Applicants, “Glossary of codes” (part IV, page 41) for the relevant codes assigned to countries, which specifies a two letter code for each country. For Kosovo -1244, the code 12 should be used

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Reference number: 2 – Grant co-ordinator						
<i>(fill in only if different from above, otherwise, please leave this section blank)</i>						
<i>Title:</i>	Mrs.(F)					
<i>First name:</i>		<i>Surname:</i>				
<i>Function at organisation:</i>						
<i>Name of the organisation:</i>						
<i>Type of organisation:</i>	<<Click here to select>>					
<i>Faculty:</i>						
<i>Department:</i>						
<i>Country*:</i>		<i>Postal code:</i>				
<i>Town:</i>		<i>CEDEX</i>				
<i>Address:</i>						
<i>Phone:</i>	<i>Country code:</i>		<i>City Code:</i>		<i>Phone Nr.:</i>	
<i>Fax:</i>	<i>Country code:</i>		<i>City Code:</i>		<i>Fax. Nr.:</i>	
<i>E-mail:</i>						

Reference number: 3 – Contact person of consortium member						
<i>Title:</i>	Mr.(M)					
<i>First name:</i>	Josip	<i>Surname:</i>	Juracak			
<i>Function at organisation:</i>	Associate					
<i>Name of the organisation:</i>	University of Zagreb					
<i>Type of organisation:</i>	University (U)					
<i>Faculty:</i>	Faculty of Agriculture					
<i>Department:</i>	Department of Farm Management					
<i>Country*:</i>	HR	<i>Postal code:</i>	10000			
<i>Town:</i>	Zagreb	<i>CEDEX</i>				
<i>Address:</i>	Svetosimunska c. 25.					
<i>Phone:</i>	<i>Country code:</i>	385	<i>City Code:</i>	1	<i>Phone Nr.:</i>	2393758
<i>Fax:</i>	<i>Country code:</i>	385	<i>City Code:</i>	1	<i>Fax. Nr.:</i>	2393745
<i>E-mail:</i>	jjuracak@agr.hr					

* Refer to the Guide for Applicants, "Glossary of codes" (part IV, page 41) for the relevant codes assigned to countries, which specifies a two letter code for each country. For Kosovo -1244, the code 12 should be used

Reference number: 4 – Contact person of consortium member						
<i>Title:</i>	Mr.(M)					
<i>First name:</i>	W. J. M.	<i>Surname:</i>	Heijman			
<i>Function at organisation:</i>	Professor					
<i>Name of the organisation:</i>	Wageningen University					
<i>Type of organisation:</i>	University (U)					
<i>Faculty:</i>	Faculty of Regional Economics					
<i>Department:</i>	Department of Economics and Management					
<i>Country*:</i>	NL	<i>Postal code:</i>	6700 EW			
<i>Town:</i>	Wageningen	<i>CEDEX</i>				
<i>Address:</i>	P.O.Box: 8130					
<i>Phone:</i>	<i>Country code:</i>	31	<i>City Code:</i>	317	<i>Phone Nr.:</i>	483-450
<i>Fax:</i>	<i>Country code:</i>	31	<i>City Code:</i>	317	<i>Fax. Nr.:</i>	484-763
<i>E-mail:</i>	wim.heijman@wur.nl					

Reference number: 5 – Contact person of consortium member						
<i>Title:</i>	Mr.(M)					
<i>First name:</i>	Reiner	<i>Surname:</i>	Doluschitz			
<i>Function at organisation:</i>	Professor					
<i>Name of the organisation:</i>	University of Hohenheim					
<i>Type of organisation:</i>	University (U)					
<i>Faculty:</i>	Institute of Farm Business Management					
<i>Department:</i>	Agricultural Informatics and Management					
<i>Country*:</i>	DE	<i>Postal code:</i>	70593			
<i>Town:</i>	Stuttgart	<i>CEDEX</i>				
<i>Address:</i>	Fruwirthstrasse 12.					
<i>Phone:</i>	<i>Country code:</i>	49	<i>City Code:</i>	711	<i>Phone Nr.:</i>	4592841
<i>Fax:</i>	<i>Country code:</i>	49	<i>City Code:</i>	711	<i>Fax. Nr.:</i>	4593481
<i>E-mail:</i>	agrarinf@uni-hohenheim.de, r.doluschitz@t-online.de					

* Refer to the Guide for Applicants, "Glossary of codes" (part IV, page 41) for the relevant codes assigned to countries, which specifies a two letter code for each country. For Kosovo -1244, the code 12 should be used

Reference number: 6 – Contact person of consortium member						
<i>Title:</i>	Mr.(M)					
<i>First name:</i>	David	<i>Surname:</i>	McKenzie			
<i>Function at organisation:</i>	Vice Principal (Education and Training)					
<i>Name of the organisation:</i>	Scottish Agricultural College					
<i>Type of organisation:</i>	University (U)					
<i>Faculty:</i>	Faculty of Agriculture					
<i>Department:</i>	Department of Agribusiness					
<i>Country*:</i>	UK	<i>Postal code:</i>	EH9 3JG			
<i>Town:</i>	Edinburgh	<i>CEDEX</i>				
<i>Address:</i>	West Mains Road					
<i>Phone:</i>	<i>Country code:</i>	44	<i>City Code:</i>	131	<i>Phone Nr.:</i>	535-4293
<i>Fax:</i>	<i>Country code:</i>	44	<i>City Code:</i>	131	<i>Fax. Nr.:</i>	535-4242
<i>E-mail:</i>	david.mckenzie@sac.ac.uk					

Reference number: 7 – Contact person of consortium member						
<i>Title:</i>	Mr.(M)					
<i>First name:</i>	Miroslav	<i>Surname:</i>	Bozic			
<i>Function at organisation:</i>	Assistant minister					
<i>Name of the organisation:</i>	Ministry of Agriculture, Forestry and Water Management					
<i>Type of organisation:</i>	Institution (I)					
<i>Faculty:</i>						
<i>Department:</i>						
<i>Country*:</i>	HR	<i>Postal code:</i>	10000			
<i>Town:</i>	Zagreb	<i>CEDEX</i>				
<i>Address:</i>	Ul. Vukovara 78.					
<i>Phone:</i>	<i>Country code:</i>	385	<i>City Code:</i>	1	<i>Phone Nr.:</i>	6106111
<i>Fax:</i>	<i>Country code:</i>	385	<i>City Code:</i>	1	<i>Fax. Nr.:</i>	6109201
<i>E-mail:</i>	m.bozic@mps.hr					

* Refer to the Guide for Applicants, "Glossary of codes" (part IV, page 41) for the relevant codes assigned to countries, which specifies a two letter code for each country. For Kosovo -1244, the code 12 should be used

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Reference number: 8 – Contact person of consortium member						
<i>Title:</i>	Mr.(M)					
<i>First name:</i>	Josip	<i>Surname:</i>	Gugic			
<i>Function at organisation:</i>	Assistant					
<i>Name of the organisation:</i>	Institute for Adriatic Crops and Karst Reclamation					
<i>Type of organisation:</i>	Institution (I)					
<i>Faculty:</i>						
<i>Department:</i>						
<i>Country*:</i>	HR	<i>Postal code:</i>	21000			
<i>Town:</i>	Split	<i>CEDEX</i>				
<i>Address:</i>	Put Duilova 11.					
<i>Phone:</i>	<i>Country code:</i>	385	<i>City Code:</i>	2	<i>Phone Nr.:</i>	1434458
<i>Fax:</i>	<i>Country code:</i>	385	<i>City Code:</i>	2	<i>Fax. Nr.:</i>	1316584
<i>E-mail:</i>	jgugic@krs.hr					

Reference number: 9 – Contact person of consortium member						
<i>Title:</i>	Mrs.(F)					
<i>First name:</i>	Anita Silvana	<i>Surname:</i>	Ilak Persuric			
<i>Function at organisation:</i>	Scientific Assistant					
<i>Name of the organisation:</i>	Institute of Agriculture and Tourism					
<i>Type of organisation:</i>	Institution (I)					
<i>Faculty:</i>						
<i>Department:</i>						
<i>Country*:</i>	HR	<i>Postal code:</i>	52440			
<i>Town:</i>	Porec	<i>CEDEX</i>				
<i>Address:</i>	C. Hugues Str. 8.					
<i>Phone:</i>	<i>Country code:</i>	385	<i>City Code:</i>	52	<i>Phone Nr.:</i>	408329
<i>Fax:</i>	<i>Country code:</i>	385	<i>City Code:</i>	52	<i>Fax. Nr.:</i>	431659
<i>E-mail:</i>	anita@iptpo.hr					

* Refer to the Guide for Applicants, "Glossary of codes" (part IV, page 41) for the relevant codes assigned to countries, which specifies a two letter code for each country. For Kosovo -1244, the code 12 should be used

Reference number: 10 – Contact person of consortium member						
<i>Title:</i>	Mrs.(F)					
<i>First name:</i>	Marina	<i>Surname:</i>	Miksic			
<i>Function at organisation:</i>	Director's Assistant					
<i>Name of the organisation:</i>	Croatian Agricultural Extension Institute					
<i>Type of organisation:</i>	Institution (I)					
<i>Faculty:</i>						
<i>Department:</i>						
<i>Country*:</i>	HR	<i>Postal code:</i>	10000			
<i>Town:</i>	Zagreb	<i>CEDEX</i>				
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<i>Phone:</i>	<i>Country code:</i>	385	<i>City Code:</i>	1	<i>Phone Nr.:</i>	4882703
<i>Fax:</i>	<i>Country code:</i>	385	<i>City Code:</i>	1	<i>Fax. Nr.:</i>	4882701
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Reference number: 11 – Contact person of consortium member						
<i>Title:</i>	Mr.(M)					
<i>First name:</i>	Hrvoje	<i>Surname:</i>	Pokupec			
<i>Function at organisation:</i>	Assistant					
<i>Name of the organisation:</i>	"Agrokor" d.d.					
<i>Type of organisation:</i>	Industry/ Company (E)					
<i>Faculty:</i>						
<i>Department:</i>						
<i>Country*:</i>	HR	<i>Postal code:</i>	10000			
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<i>Fax:</i>	<i>Country code:</i>	385	<i>City Code:</i>	1	<i>Fax. Nr.:</i>	4894082
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Reference number: 12 – Contact person of consortium member						
<i>Title:</i>	Mrs.(F)					
<i>First name:</i>	Sandra	<i>Surname:</i>	Tankosic			
<i>Function at organisation:</i>	Associate					
<i>Name of the organisation:</i>	Croatian Chamber of Economy					
<i>Type of organisation:</i>	Institution (I)					
<i>Faculty:</i>						
<i>Department:</i>						
<i>Country*:</i>	HR	<i>Postal code:</i>	10000			
<i>Town:</i>	Zagreb	<i>CEDEX</i>				
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<i>Phone:</i>	<i>Country code:</i>	385	<i>City Code:</i>	1	<i>Phone Nr.:</i>	4561555
<i>Fax:</i>	<i>Country code:</i>	385	<i>City Code:</i>	1	<i>Fax. Nr.:</i>	4828380
<i>E-mail:</i>	stankosic@hgk.hr					

Reference number: 13 – Contact person of consortium member						
<i>Title:</i>	Mrs.(F)					
<i>First name:</i>	Lidija	<i>Surname:</i>	Horvatic			
<i>Function at organisation:</i>	Director International Relations Department					
<i>Name of the organisation:</i>	Croatian Employers Association					
<i>Type of organisation:</i>	Institution (I)					
<i>Faculty:</i>						
<i>Department:</i>						
<i>Country*:</i>	HR	<i>Postal code:</i>	10000			
<i>Town:</i>	Zagreb	<i>CEDEX</i>				
<i>Address:</i>	Pavla Hatza 12.					
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<i>Fax:</i>	<i>Country code:</i>	385	<i>City Code:</i>	1	<i>Fax. Nr.:</i>	4897556
<i>E-mail:</i>	lidija.horvatic@hup.hr					

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Reference number: 14 – Contact person of consortium member						
<i>Title:</i>	Mr.(M)					
<i>First name:</i>	Miroslav	<i>Surname:</i>	Bajkovec			
<i>Function at organisation:</i>	Secretary					
<i>Name of the organisation:</i>	Croatian Society of Agricultural Economists					
<i>Type of organisation:</i>	Institution (I)					
<i>Faculty:</i>						
<i>Department:</i>						
<i>Country*:</i>	HR	<i>Postal code:</i>	10000			
<i>Town:</i>	Zagreb	<i>CEDEX</i>				
<i>Address:</i>	Svetosimunska c. 25.					
<i>Phone:</i>	<i>Country code:</i>	385	<i>City Code:</i>	1	<i>Phone Nr.:</i>	2393733
<i>Fax:</i>	<i>Country code:</i>	385	<i>City Code:</i>	1	<i>Fax. Nr.:</i>	2393745
<i>E-mail:</i>	miroslav@bajkmont.hr					

Reference number: 15 – Contact person of consortium member						
<i>Title:</i>	Mrs.(F)					
<i>First name:</i>		<i>Surname:</i>				
<i>Function at organisation:</i>						
<i>Name of the organisation:</i>						
<i>Type of organisation:</i>	<<Click here to select>>					
<i>Faculty:</i>						
<i>Department:</i>						
<i>Country*:</i>		<i>Postal code:</i>				
<i>Town:</i>		<i>CEDEX</i>				
<i>Address:</i>						
<i>Phone:</i>	<i>Country code:</i>		<i>City Code:</i>		<i>Phone Nr.:</i>	
<i>Fax:</i>	<i>Country code:</i>		<i>City Code:</i>		<i>Fax. Nr.:</i>	
<i>E-mail:</i>						

* Refer to the Guide for Applicants, "Glossary of codes" (part IV, page 41) for the relevant codes assigned to countries, which specifies a two letter code for each country. For Kosovo -1244, the code 12 should be used

Reference number: 16 – Contact person of consortium member						
Title:	Mrs.(F)					
First name:		Surname:				
Function at organisation:						
Name of the organisation:						
Type of organisation:	<<Click here to select>>					
Faculty:						
Department:						
Country*:		Postal code:				
Town:		CEDEX				
Address:						
Phone:	Country code:		City Code:		Phone Nr.:	
Fax:	Country code:		City Code:		Fax. Nr.:	
E-mail:						

Reference number: 17 – Contact person of consortium member						
Title:	Mrs.(F)					
First name:		Surname:				
Function at organisation:						
Name of the organisation:						
Type of organisation:	<<Click here to select>>					
Faculty:						
Department:						
Country*:		Postal code:				
Town:		CEDEX				
Address:						
Phone:	Country code:		City Code:		Phone Nr.:	
Fax:	Country code:		City Code:		Fax. Nr.:	
E-mail:						

* Refer to the Guide for Applicants, "Glossary of codes" (part IV, page 41) for the relevant codes assigned to countries, which specifies a two letter code for each country. For Kosovo -1244, the code 12 should be used

Contact Persons of further Consortium Members
<p>Should the number of consortium members exceed 17, please use the following space to add additional members. The following information must be included for each contact person:</p> <p>Title, first and last name, position at institution, type of organisation, name of institution, name of faculty, name of department, COMPLETE address, Phone, Fax and e-mail.</p>

List of proposed individual experts:

Reference: i – Individual expert (from non-consortium members) proposed for specific tasks in project (CV must be included of a maximum of 2 pages)						
<i>Title:</i>	Mrs.(F)					
<i>First name:</i>		<i>Surname:</i>				
<i>Function at organisation:</i>						
<i>Name of the organisation:</i>						
<i>Type of organisation:</i>	<<Click here to select>>					
<i>Faculty:</i>						
<i>Department:</i>						
<i>Country*:</i>		<i>Postal code:</i>				
<i>Town:</i>		<i>CEDEX</i>				
<i>Address:</i>						
<i>Phone:</i>	<i>Country code:</i>		<i>City Code:</i>		<i>Phone Nr.:</i>	
<i>Fax:</i>	<i>Country code:</i>		<i>City Code:</i>		<i>Fax. Nr.:</i>	
<i>E-mail:</i>						

Reference: ii – Individual expert (from non-consortium members) proposed for specific tasks in project (CV must be included of a maximum of 2 pages)						
<i>Title:</i>	Mrs.(F)					
<i>First name:</i>		<i>Surname:</i>				
<i>Function at organisation:</i>						
<i>Name of the organisation:</i>						
<i>Type of organisation:</i>	<<Click here to select>>					
<i>Faculty:</i>						
<i>Department:</i>						
<i>Country*:</i>		<i>Postal code:</i>				
<i>Town:</i>		<i>CEDEX</i>				
<i>Address:</i>						
<i>Phone:</i>	<i>Country code:</i>		<i>City Code:</i>		<i>Phone Nr.:</i>	
<i>Fax:</i>	<i>Country code:</i>		<i>City Code:</i>		<i>Fax. Nr.:</i>	
<i>E-mail:</i>						

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Reference: iii – Individual expert (from non-consortium members) proposed for specific tasks in project (CV must be included of a maximum of 2 pages)						
<i>Title:</i>	Mrs.(F)					
<i>First name:</i>		<i>Surname:</i>				
<i>Function at organisation:</i>						
<i>Name of the organisation:</i>						
<i>Type of organisation:</i>	<<Click here to select>>					
<i>Faculty:</i>						
<i>Department:</i>						
<i>Country*:</i>		<i>Postal code:</i>				
<i>Town:</i>		<i>CEDEX</i>				
<i>Address:</i>						
<i>Phone:</i>	<i>Country code:</i>		<i>City Code:</i>		<i>Phone Nr.:</i>	
<i>Fax:</i>	<i>Country code:</i>		<i>City Code:</i>		<i>Fax. Nr.:</i>	
<i>E-mail:</i>						

Reference: iv – Individual expert (from non-consortium members) proposed for specific tasks in project (CV must be included of a maximum of 2 pages)						
<i>Title:</i>	Mrs.(F)					
<i>First name:</i>		<i>Surname:</i>				
<i>Function at organisation:</i>						
<i>Name of the organisation:</i>						
<i>Type of organisation:</i>	<<Click here to select>>					
<i>Faculty:</i>						
<i>Department:</i>						
<i>Country*:</i>		<i>Postal code:</i>				
<i>Town:</i>		<i>CEDEX</i>				
<i>Address:</i>						
<i>Phone:</i>	<i>Country code:</i>		<i>City Code:</i>		<i>Phone Nr.:</i>	
<i>Fax:</i>	<i>Country code:</i>		<i>City Code:</i>		<i>Fax. Nr.:</i>	
<i>E-mail:</i>						

- Refer to the Guide for Applicants, "Glossary of codes" (part IV, page 41) for the relevant codes assigned to countries, which specifies a two letter code for each country. For Kosovo -1244, the code 12 should be used

List of individual experts
<p>Should the number of individual experts exceed 4, please use the following space to add additional experts. The following information must be included for each contact person:</p> <p>Title, first and last name, function at institution, type of organisation, name of institution, name of faculty, name of department, COMPLETE address, Phone, Fax and e-mail.</p>

SECTION III: PROJECT PARTICULARS

Please follow the guidelines provided in the Tempus Guide for Applicants, Part IV

In section III you are required to provide detailed information on your project in the form of narrative parts and accompanying tables; the information provided should not be repetitive but complementary.

In the narrative sections you are expected to describe aspects of your project from a strategic and methodological point of view whereas in the tables you are asked to enter into greater detail in relation to aspects such as expected outcomes, activities, inputs and budgetary requirements.

III.1 BACKGROUND OF THE PROJECT

A maximum of four pages A4

III.1a Partner country/ies problem and needs analysis

In this section you should present the justification behind the project, clearly identifying the specific problems and/or needs on which the proposed project will focus and reasons why these have been selected. Please describe briefly how your project proposal came into being and how it was prepared.

III.1b Presentation of the consortium

In this section you should explain why the selected consortium members are best suited to participate in the project and describe their particular expertise in relation to the project objectives.

III.2 THE PROJECT

A maximum of four pages A4

Having already identified the problems and needs in Section III.1a, in this narrative part you should describe the project which must be clearly and directly related to the identified problems. You must clearly indicate the working methodologies and processes to be used. Applicants should remember to include details on academic content.

III.3 PROJECT OBJECTIVES, OUTCOMES AND ACTIVITIES (LOGICAL FRAMEWORK MATRIX – LFM)

Please use the model provided. You are expected to complete an LFM (maximum of 2 pages), which represents a synthesis of the project. Details provided in the table should complement the information previously explained in the project narrative (section III.2).

III.4 Work plan

A one-page work plan for each project year should be completed. Please create additional work plan tables if further space is needed.

III.5 Outcome and Activity Tables

The outcome tables enable you to give precise details on each expected outcome and the related activities. You should also provide details on the resources needed for each outcome. Please create additional tables if further space is needed.

The following types of information will be required:

- Please provide a representative title for each outcome together with a reference number, starting and end date.
- Assumptions and Risks please include them for each outcome where relevant.
- Please provide a representative title for each activity together with a sub-reference number, starting and end date.
- Description of the activity; what will be done, when, where and how.
- The consortium member/s or experts who will carry out the activity; indicate clearly who will be responsible of and carry each activity.
- Target group/s; for each activity there must be a clear end-beneficiary identified.
- Inputs; all resources (financial, human, material) needed to execute the activity must be described. In the case of staff and student mobilities, you must indicate the number of people, the direction and duration of each mobility. For equipment, you should be as precise as possible on the types of equipment needed for each activity.
- Related costs; for each outcome you should indicate the types of expenditures that will be necessary. You should not duplicate expenditure under more than one outcome, as the sum of the total budget required for each outcome should correspond to the totals indicated in Section V, Table 8, 'Summary of project funding requirements'.
 - ◆ Overheads should be accounted for only once, under the outcomes and activities table for 'Management of the Project'.

For Dissemination and Sustainability, Quality Control and Monitoring, and Management of the Project, you must also provide a description of the strategy you will adopt.

III.1 BACKGROUND OF THE PROJECT

A maximum of four pages A4

III.1a Partner country/ies problem and needs analysis:

The Bologna process offers new opportunities for the countries of Europe to think over the structure and professional content of their higher education. The new two-stage system of Bachelor and Master trainings gives an opportunity for countries all over Europe to redesign the trainings' orientation, inner structure and the outcome of their educational activities. In the case of Croatia it also gives her an opportunity to form new type of trainings in the field of agriculture and related subjects.

The principal venue of the agricultural training is the Faculty of Agriculture at University of Zagreb, where there is a long tradition of different agriculture-related educational efforts for several decades. Their curriculum has been changed over the decades up to now, however it can be established, that in the present form it does not fit fully to the Bologna principles. In the last year there was a decision in Zagreb to change the agricultural education and for this purpose they started a reform in agricultural trainings with the cooperation of Hohenheim and Vienna Universities within the framework of a TEMPUS programme. This TEMPUS programme (TEMPUS JEP 17108/2002) opened a new way of thinking at University of Zagreb and based on that a transformed new Bachelor and Master programmes have been initiated.

In that TEMPUS project a special emphasis was on the natural sciences and environmental aspects of agriculture. It can be established, however, that business studies, especially those which have a special importance for agriculture did not get enough emphasis in it. In the present situation agribusiness is a very important part of the agricultural training all over Europe and it can be established that during the last decade in the training at the University of Zagreb this area did not get enough attention. Parallel with the accession of Croatia to the EU, more emphasis should be given to the knowledge of agribusiness areas.

Another important area is the food quality problem which has become the number one question in Europe by now. The customers want to know how the food that they consume are produced, who is responsible for the quality and especially how safe the food is. In addition to the food processing and food technology knowledge as well as the general characteristics of quality, special emphasis should be given to the knowledge targeting the evaluation of the critical steps of quality and safety issues of food production. It is also vitally important for the country's accession to the EU. Although the technical knowledge and the training of those issues is quite developed at the University of Zagreb, it can be stated that so far no such a special training was offered for the students.

In the discussions in early 2004 with the university staff of the University of Zagreb, Faculties of Agriculture as well as Food Technology and Biotechnology, it can be established that these are the two new areas where more development would be needed. They are also necessary anyway due to the application to the Bologna process. On the other side, changing in the legislation is certainly needed for Croatia's successful accession to the EU.

These preliminary discussions were fruitful and the decision was made in 2004 at Faculty of Agriculture in order to start an Agribusiness and Rural Development Bachelor programme in 2005 and also preliminary agreement was achieved together with the Faculty of Food Technology and Biotechnology in order to start a new BSc programme in 2006, in the field of Food Safety and Quality Management. This present TEMPUS application targets especially these two areas which are

very prospective not just for the higher education system in Croatia, but also for training experts in this field for the benefit of the whole country.

Rural development is an area which also needs more development in Croatia, since only a first step was made in the education of this field. In the future this professional area can be considered as one of the most important areas for the country that wants to get closer to the EU. The knowledge of rural development can be successfully combined with the knowledge of agribusiness and some other business subjects like Management, Statistics, Mathematics, Operations Research, Marketing and like, that are very useful ones in the field of Food Safety and Quality Management studies, as well.

There are also other novelties in the present TEMPUS application, like the cooperation between the Faculties of the University of Zagreb which was not exercised in the past. Another novelty is that some subjects of the Bachelor and Master programme can also be taught in English which provides the opportunity to attract foreign students to Zagreb in addition to delivering up-to-date knowledge to Croatian students who can speak English on appropriate level. Since the retraining of the University of Zagreb's staff is part of this programme and the retraining will take place in English language, so professional English language education is the embedded part of the programme. This happens firstly in the retraining programmes, than the university staff will transfer it to the prospective students.

Since trainings of Agribusiness and Rural Development as well as Food Safety and Quality Management are quite new in Croatia, therefore it can be stated that the experts to be trained are vitally important for the national economy of the country. It can be projected that this training will get priority by the government of Croatia. We state that those experts who are badly needed for Croatia in the medium run are numbered in thousands rather than hundreds. Establishment of the more exact numbers of experts is part of the programme with the cooperation of the relevant Croatian Ministries and other institutions dealing with this problem.

In summarizing the background of the project, it can be stated that on the basis of the previous TEMPUS project that started in 2003, the present Council decisions of University of Zagreb, the necessity of the special experts for the Croatian national economy in connection with especially the accession to the EU as well as requirements of the Bologna process, it can be established that all the factors show towards the same direction, that we targeted in the present application. It means that present application can be considered as the continuation of the previous TEMPUS JEP (17108/2002) and will strengthen the University of Zagreb's educational decisions and the human resource development plans of the Croatian government, as well, all serving the common goals of the European Union.

III.1b Presentation of the consortium:

How is written in the previous point, the venue of the training is two Faculties of University of Zagreb: Faculty of Agriculture as well as Faculty of Food Technology and Biotechnology. The University of Zagreb is the primary place of training agricultural experts in the so called "traditional" directions and now they are open for the new areas, like environmentally friendly production as well as those ones that are targeted in this project, namely: the Agribusiness, Food Safety and Quality Management directions. The strategic decision of University of Zagreb has already been done to turn towards these directions, so this TEMPUS project means a direct assistance to this decision.

The Coordinator and the Contractor of the project is University of Debrecen. Two faculties are directly

involved in the project: Faculty of Agriculture as well as Faculty of Agricultural Economics and Rural Development. The University of Debrecen is among the biggest and scientifically most appreciated universities of Hungary and due to the present evaluation, the quality of the agricultural training can be considered as number one in Hungary. The University of Debrecen and its Faculties are in the forefront of international cooperations as well and they are previously and presently involved in numerous European training programmes and research tasks. The Faculties are - at the same time - in the forefront of introduction of new types of trainings on the basis of the Bologna Declaration, as well. In addition to the Hungarian national accreditation, the Faculty of Agricultural Economics and Rural Development is part of the International MBA Network, which can be considered as a leading agribusiness training alliance in Europe. The Faculty of Agriculture and the Food Department operates an internationally accredited laboratory system. This laboratory takes part in numerous international cooperations. The University of Debrecen and the Faculties named above, therefore, can be considered as one of the most successful faculties in the fields of the present application.

The University of Hohenheim is known as one of the leading German universities and is also famous among the first universities who introduced the BSc, MSc systems, which are part of the Bologna process. They are the contractors of the TEMPUS JEP 17108/2002 project which started in 2003 and targets the agricultural training reform in Croatia. The participation of the University of Hohenheim in the present application would guarantee a direct cooperation between the two TEMPUS JEPs and it also guarantees that the two projects have a positive interaction to each-other and support each-others' directions in order to increase the effectivity of training in Zagreb and enriching the directions of training.

The University of Wageningen is also famous for its agricultural training, at the same time the Economic Department takes the leadership in the International MBA Network, therefore the involvement of University Wageningen is beneficial for this project. The cooperation between the University of Wageningen and the University of Debrecen has a history of more than 15 years and the cooperation was always smooth, fruitful and beneficial for both of the universities and other partners in the consortiums.

The Scottish Agricultural College is known as one of the leading institutes of agribusiness training in Europe. This institution is also part of the International MBA Network, so their involvement in the project is beneficial for all the consortium members.

The Croatian Ministry of Agriculture, Forestry and Water Management is a government institution directly responsible for development of agriculture. Although the University belongs to the Croatian Ministry of Education and Science, the Ministry of Agriculture, Forestry and Water Management is also very important partner in establishing the principles of the development of the Croatian agriculture, agribusiness, rural development and food issues. The involvement of the Ministry is directly beneficial for the entire Consortium and would generate a trust in the Ministry of Education and Science, as well. Its primary task is to cooperate in establishing the more exact numbers of experts for the Croatian national economy, especially in the field of agribusiness, rural development and food areas, and also they will give professional supervision in connection with the structure of the training and also for topics, which directly necessary for the country's EU accession.

The Croatian Chamber of Economy is the umbrella association of business entities in Croatia with mandatory membership. Their departments directly involved in the project are: Agriculture, Food Industry and Forestry Department and Business Education Department. The Chamber members will create the biggest employers' network for the future students, therefore they will be the main source of

information regarding future labour demand requirements.

The Croatian Employers Association is the biggest voluntary employers' organisation that gathers the large-scale private companies in Croatia. Their role in the labour market is increasing, therefore it is very important to have their contribution in the project.

The Croatian Society of Agricultural Economists is an association in Croatia with increasing importance. It gathers the voluntary members of the field and therefore it can act as one of the non-governmental organisation of the project with very strong professional background. Its role can be the contribution to surveying of future demand of experts for the Croatian national economy as well as contribution to supervising the programmes to be established.

The Institute for Adriatic Crops and Karst Reclamation is located in Split and it is the most important regional research and education centre in South Croatia in the field of agricultural, food and rural development sectors. Their experience in the agricultural, food education could contribute a lot in formatting new curriculum development and dissemination of the project results.

The Institute of Agriculture and Tourism is located in Porec and it is the main research and education centre of agriculture and food sector in the Northern part of Croatia. The members of this institute are involved in different national and international projects and they are teaching different agrieconomic subjects. Their knowledge and experience would help the Consortium members to better meet the present needs in agriculture, food and rural development education. Furthermore, they would assist in the dissemination of the project results.

The Croatian Agricultural Extension Institute was established with the aim to support and develop agricultural production in Croatia. The direct connection with agricultural producers makes them as an avoidable partner in achieving and developing new agricultural and food curricula.

The "Agrokor" d.d. is one of the biggest agribusiness companies in Croatia. Its participation is especially important for the curriculum development and in dissemination of the project results. Furthermore, they would be an important employer for the undergraduate and graduate students of University of Zagreb.

As it can be seen, the Consortium consists of several Central and West European universities with strong educational capabilities and international background as well as governmental and non-governmental organisations throughout Croatia with special expertise in different areas and representing various values, that can contribute to the successful completion of the project. Such a composition of the Consortium would mean, that the management of the project is not an easy task, however, if the effective communication can be solved among the Consortium members, then the value what a certain Consortium Member can add to the project could guarantee the generation of a high quality outcome. It is planned, therefore, that Internet-based communication platform should be set up to guarantee the effective cooperation among the different consortium members and this new method will makes it possible to utilise the specific knowledge of each Consortium Members for the benefit of the whole project.

III.2 THE PROJECT

A maximum of four pages A4

The title of proposed JEP project is: “Agribusiness Higher Education Development” with the acronym of AHEAD. This curriculum development project – in case of acceptance – will last for three years, between September, 2005 and August, 2008. The primary place of the project is at the University of Zagreb, Croatia, the contractor and the co-ordinator institution is the University of Debrecen, Hungary. In the consortium 3 other European universities (University of Hohenheim, Wageningen University and Scottish Agricultural College) will participate, from the Croatian side the Ministry of Agriculture, Forestry and Water Management and other 7 Croatian institutes will also be involved. The total number of members in the consortium is 13. The proposed total budget is 531698 Euro, with the contribution of the consortium members (cash and in kind) 31700 Euro, and the requested Tempus grant is 499998 Euro.

The main objective of the AHEAD project is to establish new BSc and MSc trainings in Croatia at the University of Zagreb, namely at two faculties: Faculty of Agriculture and Faculty of Food Technology and Biotechnology. The new trainings - that are based on the Bologna principles - are as follows: 3-year BSc training in Agribusiness and Rural Development, starting in 2005 basically at the Faculty of Agriculture with the cooperation of departments from the other Faculty. The other BSc training, named Food Safety and Quality Management is planned to start in 2006 with the same arrangement as above.

In order to meet the requirements of the national economy of Croatia, a training needs analysis (TNA) is carried out from the beginning of the project: September 2005, in order to know how many experts are needed for these areas in the Croatian national economy on medium and long run, with the assistance of Ministry of Agriculture, Forestry and Water Management as well as the other Croatian Consortium Members working in this field. The trainings are preceded by a retraining programme for the staff of the University of Zagreb. In case of agribusiness and rural development issues, the retraining will take place within the MBA training in Agribusiness and Commerce, based on the principles of the International MBA Network. This retraining programme makes the Faculty members capable of teaching effectively the Bachelor and later (in 2007) a pilot Master training in Agribusiness and Rural Development and related studies at the University of Zagreb.

Food Safety and Quality Management training is also preceded by a retraining programme. This programme is provided by the EU university consortium members (Debrecen, Hohenheim, Wageningen, Aberdeen). This contributes to the personal professional development of the faculty members of University of Zagreb and later makes them capable to teach these subjects in English language, as well.

After finishing the MBA retraining programme in 2007, there are two tasks for the Faculty members of Zagreb in this direction. One is to accredit the MBA programme at University of Zagreb by the International MBA Network Supervisory Board, and based on that to establish their own MBA programme in Agribusiness and Commerce in Croatia. At the same time University of Zagreb start a so-called pilot MSc programme which can later be a regular Master programme in Agribusiness and Rural Development at the University.

By the end of the AHEAD project: August, 2008, therefore, there will be at least two new BSc programmes established at the University of Zagreb, Agribusiness and Rural Development, with two outcomes: Agribusiness and Rural Development branches. The decision has to be made during the

project duration. The other BSc programme is the Food Safety and Quality Management programme, which can also be shared into two branches by the end of the project. This decision should be made also under the operation of the programme.

The University of Debrecen organises the whole project on behalf of the Consortium members and provides English trainings for all the educational activities of the project with the cooperation of Wageningen, Hohenheim and Aberdeen universities in all the areas which were mentioned before.

The Croatian Ministry of Agriculture, Forestry and Water Management together with the other Croatian consortium members have a double role in the project. At the beginning of the project, from September, 2005 to May, 2006, they all work together in the training needs analysis for the Croatian national economy, especially in the agriculture, agribusiness and food related areas. They also exercise professional supervision of all the programmes to be established at University of Zagreb. The supervision regards the direction of the training, the structure, the subject composition of the training as well as the inner content in case of each subject. It means that the requirements of the practice are always taken into account, in all the aspects of the educational efforts, in addition to the requirements of the Bologna process and the internationally accepted standards of training and examination. Since the retraining and the MBA courses are all carried out in English, therefore it guarantees the opportunity to teach some subjects in the BSc and MSc programmes in English by the staff of the University of Zagreb. It can mean a better opportunity for the University of Zagreb to attract foreign students and connect to the European Union's Erasmus and other exchange programmes more effectively.

The coordination of the whole programme and financial arrangement is the responsibility of the University of Debrecen. Since the number of consortium members is quite big, altogether 13, and the tasks to be carried out is also quite extensive, therefore an up-to-date and effective management tool has to be set up at just the beginning of the project execution. An Internet-based communication platform will serve for all the information exchange tasks in the project, including the communication towards the Croatian government and the general public, as well. This communication platform itself will also be a great benefit for the whole project.

Another benefit is, that - especially in the retraining parts and the MBA training - in addition to the Faculty members of the University of Zagreb, the experts of the Consortium Members of agribusiness and food processing firms can learn together. In this way effective interaction between the so-called theoretical and practical experts can be guaranteed, which means a long-term benefit for the whole programme.

The equipment to be purchased would serve the trainings of this project and can also contribute extensively to the modernisation of the training in Zagreb. Most of the activities are carried out in Zagreb, but on limited way the Zagreb staff members will visit the foreign consortium members, as well, in order to study their work on the spot, especially the methodology and examination of the specific subjects and organisation of whole courses.

The composition of the Consortium Members also serve the dissemination targets of the AHEAD project since these activities will be carried out in Middle, Northern and Southern parts of Croatia, that will ensure the effective dissemination of the results not just among the Consortium Members, but

towards a larger professional general public, as well.

Since the information about the EU is involved in case of a lot of subjects, therefore the dissemination of this knowledge throughout the education directly contributes to the successful accession of Croatia to the European Union, as well. The cooperation between the previously accepted TEMPUS JEP (17108/2002) and this application can guarantee that the changes in the agricultural training in broader sense can achieve a “critical mass”, moving from the so-called “traditional” training to newer ones targeting the possible future role of the “multifunctional” agriculture.

The professional content of the project is a modernised curriculum and training palette that would be available by the end of this project at University of Zagreb serving not just the higher education of the country, but the demand of national economy of Croatia, as well, in line with the basic principles of the European Union.

III.3 LOGICAL FRAMEWORK MATRIX – LFM

<p>Wider Objective: <i>What is the overall broader objective, to which the project will contribute?</i></p> <p>1. To enhance the higher education reform on national level in Croatia</p>	<p>Indicators of progress: <i>What are the key indicators related to the wider objectives?</i></p> <p>1. Acknowledgement of new degree programmes at European Union level</p>	<p>How indicators will be measured: <i>What are the sources of information on these indicators?</i></p> <p>1. Growing number of qualified experts in the field of Agribusiness, Rural Development and Food Safety meet the requirement of the Croatian national economy</p>	
<p>Specific Project Objective/s: <i>What are the specific objective/s, which the project shall achieve?</i></p> <p>1. Curriculum Development for Agribusiness as well as Food Safety and Quality in Croatia 2. Development of new BSc and MSc programmes and modernisation of their professional content 3. Retraining of Teaching staff in Croatia</p>	<p>Indicators of progress: <i>What are the quantitative and qualitative indicators showing whether and to what extent the project's specific objective/s are achieved?</i></p> <p>1. New BSc and MSc Programmes in Croatia 2. High number of students applying for the new courses 3. Retrained staff of University of Zagreb</p>	<p>How indicators will be measured: <i>What are the sources of information that exist and can be collected? What are the methods required to get this information?</i></p> <p>1. Accreditation of undergraduate and postgraduate programmes by the Professional Body of the Croatian Ministry of Education and Science 2. Increasing number of university staff with professional qualification</p>	<p>Assumptions & risks: <i>What are the factors and conditions not under the direct control of the project, which are necessary to achieve these objectives? What risks have to be considered?</i></p> <p>1. Successful accreditation of the Programmes 2. Support of the Croatian Ministries 3. English knowledge of the Croatian staff</p>
<p>Outputs (tangible) and Outcomes (intangible): <i>Please provide the list of concrete outputs/outcomes leading to the specific objective/s, using bullet points, considering the following questions for their definition: What are the envisaged quantifiable and non-quantifiable effects and benefits of the project? What improvements and changes will be produced by the project?</i></p> <p>1. New Agribusiness and Rural Development Bachelor Programme 2. New Food Safety and Quality Management Bachelor Programme 3. Agribusiness and Rural Development Pilot Master Programme 4. MBA training 5. Food Safety and Quality Management Retraining 6. Training Needs Analysis 7. Dissemination 8. Sustainability 9. Quality Control and Monitoring 10. Management of the Project</p>	<p>Indicators of progress: <i>What are the indicators to measure whether and to what extent the project achieves the envisaged results and effects?</i></p> <p>1. New syllabi for the courses 2. New Curricula meet the EU requirements (Bologna process, ECTS) 3. New BSc programmes 4. New MSc programme 5. MBA programme will be introduced and accredited 6. Accepted Food retraining course 7. New teaching materials in English language available at the University of Zagreb 8. International quality assurance of the curriculum development process 9. Continuous general and local project management</p>	<p>How indicators will be measured: <i>What are the sources of information on these indicators?</i></p> <p>1. Annual reports of the project 2. Final report of the project 3. Minutes of the workshops 4. Individual Grandholder Reports 5. Croatian official reports</p>	<p>Assumptions & risks: <i>What external factors and conditions must be realised to obtain the expected outcomes and results on schedule?</i></p> <p>1. Reform of higher education will be continued 2. University of Zagreb supports the development process 3. Availability of staff members for the tasks 4. Other Croatian members support the programme</p>

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Activities:	Inputs:		Assumptions, risks and pre-conditions:
<p><i>What are the key activities to be carried out and in what sequence in order to produce the expected results?</i></p> <ol style="list-style-type: none"> 1. 1.1. Development of Professional Subjects (Agribusiness) 2. 1.2. Supervision of Professional Subjects 3. 2.1. Development of Professional Subjects (Food Safety) 4. 2.2. Supervision of Professional Subjects 5. 3.1. Development of MSc Subjects 6. 3.2. Supervision of MSc Subjects 7. 4.1. Preparation of MBA training 8. 4.2. Running MBA training 9. 4.3. MBA Programme Accreditation by the International MBA Network 10. 5.1. Retraining of Modern Food Analysis 11. 5.2. Retraining of Quality Assurance in the Food Safety 12. 6.1. Preparation of the study (TNA) 13. 6.2. Surveying and analysis 14. 6.3. Creation of final report 15. 7.1. Creation and Operation of Internet-based Public Information System 16. 7.2. Printing and publishing brochures and other materials 17. 7.3. Organising public relation meetings 18. 8.1. Institutional sustainability 19. 8.2. Financial sustainability 20. 9.1. Accreditation of new BSc, MSc and MBA programmes 21. 9.2. Quality Control of Food Safety, Quality Management as well as TNA 22. 9.3. Acceptance of the final report of the retraining course by the Council of University of Zagreb 23. 10.1. General management 24. 10.2. Croatian management activities 25. 10.3. Local management for the other EU countries 	<p><i>What inputs are required to implement these activities, e.g. staff time, equipment, mobilities, publications etc.?</i></p> <ol style="list-style-type: none"> 1. Teaching staff from the University of Zagreb, University of Debrecen and other EU universities, as well as staff members of other Croatian institutions 2. 33 travels from Croatia to EU countries 3. 107 travels from EU countries to Croatia 4. 9 EU - EU travels 5. 256 local travels within Croatia 6. Purchase of equipment: 26 personal computers, 1 server, 1 computer/network accessories, 2 printer, 2 copy machines, 1 fax machine, 3 LCD projector, 1 overhead projector, 1 TV set, 1 VCR, 1 DVD, 1 maintenance material, 2 teaching tools, 3 software, 5 subscription of periodicals, books, 1 analytical tool 7. printing and publishing teaching materials, reports 8. overhead cost 9. other costs: advertisement, bank charges, exchange losses, translation of materials 10. co-financing: cash, in kind 		<p><i>What pre-conditions are required before the project starts? What conditions outside the project's direct control have to be present for the implementation of the planned activities?</i></p> <ol style="list-style-type: none"> 1. Availability of human and physical resources 2. Providing own sources for the project 3. Adequate English knowledge of Zagreb faculty members and staff members of other Croatian institutions 4. Possible clash of task of the project with the daily routine of Croatian experts

III.4 WORKPLAN

Please use the model provided. Applicants are expected to complete a one-page work plan for each project year.

For each year of your project proposal, please complete a work plan indicating the deadlines for each outcome and the period and location in which your activities will take place.

The same reference and sub-reference numbers as used in the logical framework matrix must be assigned to each outcome and related activities.

M1 = first month of the project year; 12 M = 1 year; 4 weeks = 1 M. Please use one symbol (= / X) to represent one week.

WORKPLAN for 1st project year (September 2005-August 2006)

Outcomes/Outputs and Activities		M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
Ref. N° /Sub Ref. N°	Title												
1.	New Agribusiness and Rural Development Bachelor Programme												
1.1.	Development of Professional Subjects				OXXX	XXXX	X=XX	XXXX	XXXX	XXXX	XXXX	X=XX	XXXX
1.2.	Supervision of Professional Subjects				OXXX	=X	=X	=X	=X	=X	=X	=X	=X
2.	New Food Safety and Quality Management Programme												
2.1.	Development of Professional Subjects									OXXX	=XXX	XXXX	=XXX
2.2.	Supervision of Professional Subjects									OXXX	=XX	=XX	=XX
3.	Agribusiness and Rural Development Pilot Master Programme												
3.1.	Development of MSc Subjects												
3.2.	Supervision of MSc Subjects												
4.	MBA training												
4.1.	Preparation of MBA training	OX=	=XX	=XX	=XX	=XO							
4.2.	Running MBA training						OXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX
4.3.	MBA Programme Accreditation by the International MBA Network												
5.	Food Safety and Quality Management Retraining												
5.1.	Retraining in modern food analysis						OXXX	XXXX	XXXX	XXXX	XXXO		
5.2.	Retraining in quality Assurance in the Food Safety											OXXX	XXXO
6.	Training Needs Analysis												
6.1.	Preparation for the study	OXXX	XXXX	XXXO									
6.2.	Surveying and analysis				OXXX	XXXX	XXXO						
6.3.	Creation of final report							OXXX	XXXX	XXXO			
7.	Dissemination												
7.1.	Creation and Operation of Internet-based Public Information System	O=	=X	=X	=X	=X	=X	=X	=X	=X	=X	=X	=X
7.2.	Printing and publishing brochures and other materials	OXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=
7.3.	Organising public relation meetings	OXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=
8.	Sustainability												
8.1.	Institutional sustainability	OXXX	XXXX	XXXX	XXX=	XXXX	XXXX	XXXX	XXX=	XXXX	XXXX	XXXX	XXX=

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8.2.	Financial sustainability	0==x	==xx	==xx	==xx	==xx	==xx	==xx	==xx	==xx	==xx	==xx	==xx
9.	Quality Control and Monitoring												
9.1.	Accreditation of Agribusiness and Rural Development Bachelor Programme						0xx=	xxx=	xxx=	xxx=	xxx=	xxx=	xxx=
9.2.	Accreditation of Food Safety and Quality Management Bachelor Programme									0xxx	xxxx	xxxx	xxx=
9.3.	Acceptance of Agribusiness and Rural Development Pilot MSc Programme												
9.4.	Accreditation of the MBA Training	0xxx	xxxx	xxxx	xxxx	xxx=	xxxx	xxxx	xxx=	xxxx	xxxx	xxxx	xxx=
9.5.	Quality control of Food Safety and Quality Management retraining course						0=xx	xxxx	xxx=	xxxx	xxxx	xxxx	=xx0
9.6.	Quality control of the Training Needs Analysis	0xx=	xxxx	xxx=	xxxx	xxx=	xxxx	xxx=	xxxx	xx=0			
10.	Management of the Project												
10.1.	General Management of the project	0===	====	====	====	====	====	====	====	====	====	====	====
10.2.	Croatian management activities	0=xx	xxxx	xxxx	x=xx	xxxx	xxxx	xxxx	x=xx	xxxx	xxxx	xxxx	x=xx
10.3.	Local management for the other EU countries	0===	====	====	====	====	====	====	====	====	====	====	====

Starting and end date of Outcome: **O**
 Activity carried out in the EU/Candidate Country: **=**
 Activity carried out in the Partner Country (ies): **X**

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Please use the model provided. Applicants are expected to complete a one-page work plan for each project year.

For each year of your project proposal, please complete a work plan indicating the deadlines for each outcome and the period and location in which your activities will take place.

The same reference and sub-reference numbers as used in the logical framework matrix must be assigned to each outcome and related activities.

M1 = first month of the project year; 12 M = 1 year; 4 weeks = 1 M. Please use one symbol (= / X) to represent one week.

WORKPLAN for 2nd project year (September 2006-August 2007)

Outcomes/Outputs and Activities		M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
Ref. N° /Sub Ref. N°	Title												
1.	New Agribusiness and Rural Development Bachelor Programme												
1.1.	Development of Professional Subjects	XXXX	XXXX	XXXX	XXXX	XXX=	XXXX	XXXX	XXXX	XXXX	XXX=	XXXX	XXXX
1.2.	Supervision of Professional Subjects	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX
2.	New Food Safety and Quality Management Programme												
2.1.	Development of Professional Subjects	XXXX	XXXX	=XXX	XXXX	=XXX	XXXX	=XXX	XXXX	=XXX	=XXX	XXXX	XXXX
2.2.	Supervision of Professional Subjects	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX
3.	Agribusiness and Rural Development Pilot Master Programme												
3.1.	Development of MSc Subjects									OXXX	=XXX	=XXX	XXXX
3.2.	Supervision of MSc Subjects									OXXX	==XX	==XX	==XX
4.	MBA training												
4.1.	Preparation of MBA training												
4.2.	Running MBA training	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX
4.3.	MBA Programme Accreditation by the International MBA Network												
5.	Food Safety and Quality Management Retraining												
5.1.	Retraining in modern food analysis												
5.2.	Retraining in quality Assurance in the Food Safety	XXXX	XXXO										
6.	Training Needs Analysis												
6.1.	Preparation for the study												
6.2.	Surveying and analysis												
6.3.	Creation of final report												
7.	Dissemination												
7.1.	Creation and Operation of Internet-based Public Information System	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX
7.2.	Printing and publishing brochures and other materials	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=
7.3.	Organising public relation meetings	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=
8.	Sustainability												
8.1.	Institutional sustainability	XXXX	XXXX	XXXX	XXX=	XXXX	XXXX	XXXX	XXX=	XXXX	XXXX	XXXX	XXX=
8.2.	Financial sustainability	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX
9.	Quality Control and Monitoring												

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9.1.	Accreditation of Agribusiness and Rural Development Bachelor Programme	xxx=	xxx=	xxx=	xxx=	xxx=	xxx=	xxx=	xxx=	xxx=	xxx=	xxx=	xxx=
9.2.	Accreditation of Food Safety and Quality Management Bachelor Programme	xxxx	xxxx	xxx=	xxxx	xxxx	xxx=	xxxx	xxxx	xxx=	xxxx	xxxx	xxx=
9.3.	Acceptance of Agribusiness and Rural Development Pilot MSc Programme									0xxx	xxxx	xxxx	xxx=
9.4.	Accreditation of the MBA Training	xxx=	xxxx	xxx=	xxxx	xxxx	xxx=	xxxx	xxxx	xxx=	xxxx	xxxx	xxxx
9.5.	Quality control of Food Safety and Quality Management retraining course												
9.6.	Quality control of the Training Needs Analysis												
10.	Management of the Project												
10.1.	General Management of the project	====	====	====	====	====	====	====	====	====	====	====	====
10.2.	Croatian management activities	==xx	xxxx	xxxx	x=xx	xxxx	xxxx	xxxx	x=xx	xxxx	xxxx	xxxx	x=xx
10.3.	Local management for the other EU countries	====	====	====	====	====	====	====	====	====	====	====	====

Starting and end date of Outcome: **O**
 Activity carried out in the EU/Candidate Country: **=**
 Activity carried out in the Partner Country (ies): **X**

Application Forms; Tempus Joint European Project - 15/12/2004

Please use the model provided. Applicants are expected to complete a one-page work plan for each project year.

For each year of your project proposal, please complete a work plan indicating the deadlines for each outcome and the period and location in which your activities will take place.

The same reference and sub-reference numbers as used in the logical framework matrix must be assigned to each outcome and related activities.

M1 = first month of the project year; 12 M = 1 year; 4 weeks = 1 M. Please use one symbol (= / X) to represent one week.

WORKPLAN for 3rd project year (September 2007-August 2008)

Outcomes/Outputs and Activities		M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
Ref. N° /Sub Ref. N°	Title												
1.	New Agribusiness and Rural Development Bachelor Programme												
1.1.	Development of Professional Subjects	XXXX	XXXX	XXXX	XXXX	XXXX	X=X0						
1.2.	Supervision of Professional Subjects	==XX	==XX	==XX	==XX	==XX	=X=0						
2.	New Food Safety and Quality Management Programme												
2.1.	Development of Professional Subjects	XXXX	XXXX	XXXX	XXXX	XXXX	X=X0						
2.2.	Supervision of Professional Subjects	==XX	==XX	==XX	==XX	==XX	=X=0						
3.	Agribusiness and Rural Development Pilot Master Programme												
3.1.	Development of MSc Subjects	XXXX	XXXX	XXXX	=XXX	=XXX	XXXX	=XXX	XXXX	=XXX	=XX0		
3.2.	Supervision of MSc Subjects	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	=X=0		
4.	MBA training												
4.1.	Preparation of MBA training												
4.2.	Running MBA training	XXXX	XXXX	XXX0									
4.3.	MBA Programme Accreditation by the International MBA Network				0XXX	XXXX	XXXX	XXXX	XXXX	XXX0			
5.	Food Safety and Quality Management Retraining												
5.1.	Retraining in modern food analysis												
5.2.	Retraining in quality Assurance in the Food Safety												
6.	Training Needs Analysis												
6.1.	Preparation for the study												
6.2.	Surveying and analysis												
6.3.	Creation of final report												
7.	Dissemination												
7.1.	Creation and Operation of Internet-based Public Information System	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX0
7.2.	Printing and publishing brochures and other materials	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XX=0
7.3.	Organising public relation meetings	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XXX=	XX=0
8.	Sustainability												
8.1.	Institutional sustainability	XXXX	XXXX	XXXX	XXX=	XXXX	XXXX	XXXX	XXXX	XXX=	XXXX	XXXX	XX=0
8.2.	Financial sustainability	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==XX	==X	==X	==0
9.	Quality Control and Monitoring												

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9.1.	Accreditation of Agribusiness and Rural Development Bachelor Programme	xxx=	xxx=	xxx=	xxx=	xxx=	xxx=	xxx=	xxx=	xxx=	xxx=	xxx=	xx=0
9.2.	Accreditation of Food Safety and Quality Management Bachelor Programme	xxxx	xxxx	xxxx	xxxx	xxxx	xxxx	xxxx	xxxx	xxxx	xxxx	xxxx	xx=0
9.3.	Acceptance of Agribusiness and Rural Development Pilot MSc Programme	xxx=	xxxx	xxxx	xxxx	xxxx	xxxx	xxxx	xxxx	xxxx	xxxx	xxxx	xx=0
9.4.	Accreditation of the MBA Training	xxxx	xxxx	xxx=	xxxx	xxxx	xxxx	xxx=	xxxx	xxxx	xxxx	xxxx	xx=0
9.5.	Quality control of Food Safety and Quality Management retraining course												
9.6.	Quality control of the Training Needs Analysis												
10.	Management of the Project												
10.1.	General Management of the project	====	====	====	====	====	====	====	====	====	====	====	====0
10.2.	Croatian management activities	==xx	xxxx	xxxx	x=xx	xxxx	xxxx	xxxx	x=xx	xxxx	xxxx	xxxx	x=x0
10.3.	Local management for the other EU countries	====	====	====	====	====	====	====	====	====	====	====	====0

Starting and end date of Outcome: **O**
 Activity carried out in the EU/Candidate Country: **=**
 Activity carried out in the Partner Country (ies): **X**

III.5 OUTCOME/OUTPUT AND ACTIVITY TABLES

<i>Outcome/output title:</i>	New Agribusiness and Rural Development Bachelor Programme		<i>Ref. N°:</i>	1.
<i>Starting date:</i>	October 2005	<i>End date:</i>	June 2008	
<i>Related Assumptions and risks:</i>	<p>Subject development is based on a common work of EU faculty members and their counterparts at the University of Zagreb. This process is also supported by the assignment of up-to-date literature. The planning process is carried out mainly in Zagreb as series of joint meetings of the respective faculty members in case of the development process, but in case of supervision activity Internet- based platform will be the means of communication, that is a cost saving method applied for this purpose. The outcome is a modernised curriculum and professional content of specific subjects of the new Agribusiness and Rural Development Bachelor programme that is materialized in both English and Croatian detailed course description, theoretical and practical materials, teaching methodology and examination requirements.</p> <p>The main risk associated with this activity is possible inadequate English knowledge of some Zagreb faculty members. This risk can be eliminated by the intensive retraining course (see in outcome 4).</p>			

<i>Activity title:</i>	Development of Professional Subjects		<i>Sub Ref. N°:</i>	1.1.
<i>Starting date:</i>	December 2005	<i>End date:</i>	Februar 2008	
<i>Description of the activity:</i>	Joint development of 12 professional subjects by EU universities and Zagreb University staff			
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb, University of Debrecen, Wageningen University, University of Hohenheim, Scottish Agricultural College and 8 Croatian institutes: Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists			
<i>Target group/s:</i>	Staff members of University of Zagreb and students of Agribusiness and Rural Development Bachelor training at University of Zagreb (three classes)			
<i>Inputs:</i>	<p>15 EU faculty members visit to Zagreb for average one week duration in order to jointly develop specific subjects, the average staff time is 20 hours preparation and 20 hours contact time with the Croatian faculty members, who carry out this task as a part time job. From the 15 visits 8 is from the Debrecen staff, 4 is from the other EU-Universities, and 3 visits are associated with general supervision of the program from the Debrecen staff. From the Ministry of Agriculture, Tourism and Water Management 20 hours' staff time is required. The other Croatian Consortium members will spend altogether 90 hours with this task.</p> <p>4 Zagreb faculty members' visit to EU universities for one week period to jointly develop specific subjects.</p> <p>In order to guarantee an expert supervision of the programme, Croatian Ministry of Agriculture, Tourism and Water Management staff visit EU country for 1 time 1 week duration.</p> <p>Local travelling costs for:</p> <p>Universtity of Zagreb: 2 occasions</p> <p>Other Croatian consortium members: 4 occasions</p> <p>Equipment purchase for the program: 2 personal computers, 1 set of computer network accessories, 1 printer, 1 copy machine, 1 projector, 1 set of maintenance materials, 1 set of software, 1 subscription for periodicals, 24 books.</p> <p>700 pages per subject printing and publishing as an average.</p>			

<i>Activity title:</i>	Supervision of Professional Subjects		<i>Sub Ref. N°:</i>	1.2.
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<i>Starting date:</i>	December 2005	<i>End date:</i>	Februar 2008
<i>Description of the activity:</i>	Joint supervision of 16 professional subjects by EU universities and University of Zagreb staff		
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb, University of Debrecen, Wageningen University, University of Hohenheim, Scottish Agricultural College		
<i>Target group/s:</i>	Staff members of University of Zagreb and students of Agribusiness and Rural Development Bachelor training at University of Zagreb (three classes)		
<i>Inputs:</i>	<p>16-16 EU faculty members from the EU- Universities and Zagreb faculty members work together in supervision of professional subjects using Internet-based information exchange system (no travel required at all). Time requirement 20 hours per subject. From the 16 EU faculty members 12 is from the University of Debrecen, and 4 from the other EU Universities. For a subject 20 hours time is calculated, in case of the University of Zagreb staff, as well.</p> <p>32 books purchase is necessary.</p> <p>700 pages per subject printing and publishing as an average.</p>		

RELATED COSTS (for the outcome/output described above)	
Budget Heading	Related Costs in €
<i>Staff Costs</i>	35433
<i>Cost of Stay, Travel Costs, Institutional Costs</i>	24700
<i>Equipment Costs</i>	16920
<i>Printing and Publishing Costs</i>	789
<i>Other Costs</i>	0
Total Costs	77842

III.5 OUTCOME/OUTPUT AND ACTIVITY TABLES

<i>Outcome/output title:</i>	New Food Safety and Quality Management Bachelor Programme		<i>Ref. N°:</i>	2.
<i>Starting date:</i>	May 2006	<i>End date:</i>	August 2008	
<i>Related Assumptions and risks:</i>	<p>Subject development is based on a common work of EU faculty members and their counterparts at the University of Zagreb. This process is also supported by the assignment of up-to-date literature. The planning process is carried out mainly in Zagreb as series of joint meetings of the respective faculty members, in case of the development process, but in case of supervision activity Internet –based platform will be used for the communication, which is a cost saving method applied for this purpose. The outcome is a modernised curriculum and professional content of specific subjects of the Food Safety and Quality Management Bachelor programme that is materialized in both English and Croatian detailed course description, theoretical and practical materials, teaching methodology and examination requirements.</p> <p>The main risk associated with this activity is possible inadequate English knowledge of some Croatian faculty members. This problem can be solved by the intensive retraining course (see in outcome 5).</p>			

<i>Activity title:</i>	Development of Professional Subjects		<i>Sub Ref. N°:</i>	2.1.
<i>Starting date:</i>	May 2006	<i>End date:</i>	February 2008	
<i>Description of the activity:</i>	Joint development of 7 professional subjects by EU universities and University of Zagreb staff			
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb, University of Debrecen, Wageningen University, University of Hohenheim, Scottish Agricultural College, 8 Croatian institutes: Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists			
<i>Target group/s:</i>	Staff members of University of Zagreb and the prospective students of Food Safety and Quality Management Bachelor training to be established at University of Zagreb (two classes)			
<i>Inputs:</i>	<p>10 EU faculty members visit to Zagreb for average EU one week duration in order to jointly develop specific subjects, the average staff time is 20 hours preparation and 20 hours contact time with the Croatian faculty members, who carry out this task as a part time job. From the 10 visits 4 is from the Debrecen staff, 3 is from the other EU-Universities, and 3 visit is associated with general supervision of the program from the Debrecen staff. From the Ministry of Agriculture, Tourism and Water Management 15 hours' staff time is required. The other Croatian Consortium members will spend altogether 80 hours with these tasks.</p> <p>4 Zagreb faculty members' visit to EU universities for one week period to jointly develop specific subjects.</p> <p>In order to guarantee an expert supervision of the programme Croatian Ministry of Agriculture, Tourism and Water Management staff visit EU country for 2 times 1 week duration, and the other Croatian Consortium members visit 2 times EU-countries for 1 week duration.</p> <p>Local travelling costs for: University of Zagreb: 2 occasions Other Croatian consortium members: 5 occasions</p> <p>Equipment purchase for the program: 1 subscription for periodicals, 14 books. 730 pages per subject printing and publishing as an average.</p>			

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<i>Activity title:</i>	Supervision of Professional Subjects		<i>Sub Ref. N°:</i>	2.2.
<i>Starting date:</i>	May 2006	<i>End date:</i>	February 2008	
<i>Description of the activity:</i>	Joint supervision of 18 professional subjects by EU universities and University of Zagreb staff			
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb, University of Debrecen, Wageningen University, University of Hohenheim, Scottish Agricultural College			
<i>Target group/s:</i>	Staff members of University of Zagreb and students of Food Safety and Quality Management Bachelor training at University of Zagreb (two classes)			
<i>Inputs:</i>	<p>18-18 EU faculty members from the EU- Universities and Zagreb faculty members work together in supervision of professional subjects using Internet-based information exchange system (no travel required at all). Time requirement 20 hours per subject. From the 18 EU faculty members 14 is from the University of Debrecen, and 4 from the other EU Universities. For a subject 20 hours time is calculated, in case of the University of Zagreb staff, as well.</p> <p>36 books purchase is necessary.</p> <p>730 pages per subject printing and publishing as an average.</p>			

RELATED COSTS (for the outcome/output described above)	
Budget Heading	Related Costs in €
<i>Staff Costs</i>	29325
<i>Cost of Stay, Travel Costs, Institutional Costs</i>	22850
<i>Equipment Costs</i>	2900
<i>Printing and Publishing Costs</i>	704
<i>Other Costs</i>	0
Total Costs	55779

III.5 OUTCOME/OUTPUT AND ACTIVITY TABLES

<i>Outcome/output title:</i>	Agribusiness and Rural Development Pilot Master Programme		<i>Ref. N°:</i>	3.
<i>Starting date:</i>	May 2007	<i>End date:</i>	June 2008	
<i>Related Assumptions and risks:</i>	<p>Subject development is based on a common work of EU faculty members and their counterparts at University of Zagreb. This process is also supported by the assignment of up-to-date literature. The planning process is carried out mainly in Zagreb as series of joint meetings of the respective faculty members in case of the development process, but in case of supervision activity Internet-based platform will be the means of communication, that is a cost saving method is applied for this purpose. The outcome is a modernised curriculum and professional content of specific subjects of the new Agribusiness and Rural Development pilot Master programme that is materialized in both English and Croatian detailed course description, theoretical and practical materials and teaching methodology.</p> <p>One of the risks is the formal accreditation of this MSc programme by Croatian Ministry of Education and Science, therefore we consider it as a pilot or experimental programme. The other risk is that students of the Agribusiness and Rural Development BSc programme will not finish their studies by the starting time of the pilot MSc programme, therefore graduated students from other BSc or MSc programmes should be involved.</p>			

<i>Activity title:</i>	Development of MSc Subjects		<i>Sub Ref. N°:</i>	3.1.
<i>Starting date:</i>	May 2007	<i>End date:</i>	June 2008	
<i>Description of the activity:</i>	Joint development of 10 MSc subjects by EU universities and University of Zagreb staff			
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb, University of Debrecen, Wageningen University, University of Hohenheim, Scottish Agricultural College and 8 Croatian institutes: Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists			
<i>Target group/s:</i>	Staff members of University of Zagreb and prospective students of Agribusiness and Rural Development MSc training at University of Zagreb			
<i>Inputs:</i>	<p>12 EU faculty members visit to Zagreb for average one week duration in order to jointly develop specific subjects, the average staff time is 20 hours preparation and 20 hours contact time with the Croatian faculty members, who carry out this task as a part time job. From the 12 visits 5 is from the Debrecen staff, 5 is from the other EU-Universities, and 2 visit is associated with general supervision of the program from the Debrecen staff. From the Ministry of Agriculture, Tourism and Water Management 15 hours' staff time is required. The other Croatian Consortium members will spend altogether 80 hours with this task.</p> <p>2 Zagreb faculty members' visit to EU universities for one week period to jointly develop specific subjects.</p> <p>In order to guarantee an expert supervision of the program Croatian Ministry of Agriculture, Tourism and Water Management staff visit EU country for 1 times for 1 week duration, and the other Croatian Consortium members visit 5 times EU-countries for 1 week duration.</p> <p>Local travelling costs for: University of Zagreb: 2 occasions Other Croatian consortium members: 5 occasions Equipment purchase for the program: 20 books. 600 pages per subject printing and publishing as an average.</p>			

<i>Activity title:</i>	Supervision of MSc Subjects		<i>Sub Ref. N°:</i>	3.2.
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<i>Starting date:</i>	May 2007	<i>End date:</i>	June 2008
<i>Description of the activity:</i>	Joint supervision of 9 MSc subjects by EU universities and University of Zagreb staff		
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb, University of Debrecen, Wageningen University, University of Hohenheim, Scottish Agricultural College		
<i>Target group/s:</i>	Staff members of University of Zagreb and prospective students of Agribusiness and Rural Development MSc training at University of Zagreb		
<i>Inputs:</i>	<p>9-9 EU faculty members from the EU- Universities and Zagreb faculty members work together in supervision of professional subjects using Internet-based information exchange system (no travel required at all). Time requirement 20 hours per subject. From the 9 EU faculty members 7 is from the University of Debrecen, and 2 from the other EU Universities. For a subject 20 hours time is calculated, in case of the University of Zagreb staff, as well.</p> <p>18 books purchase is necessary.</p> <p>600 pages per subject printing and publishing as an average.</p>		

RELATED COSTS (for the outcome/output described above)	
Budget Heading	Related Costs in €
<i>Staff Costs</i>	28132
<i>Cost of Stay, Travel Costs, Institutional Costs</i>	25550
<i>Equipment Costs</i>	1800
<i>Printing and Publishing Costs</i>	507
<i>Other Costs</i>	0
Total Costs	55989

III.5

OUTCOME/OUTPUT AND ACTIVITY TABLES

<i>Outcome/output title:</i>	MBA training		<i>Ref. N°:</i>	4.
<i>Starting date:</i>	September 2005	<i>End date:</i>	August 2008	
<i>Related Assumptions and risks:</i>	<p>Retraining subjects for the University of Zagreb will be taught within the framework of the MBA programme accredited by the International MBA Network. The retraining provides up-to-date, general business and agribusiness knowledge in English language for the participants. Participants of the retraining are both from staff members of University of Zagreb and managers of consortium member agribusiness firms, which aims to provide them long-term professional relationship. The retraining fulfils the International MBA Network requirements, this MBA programme will be accredited through the International MBA Network by the end of the project.</p> <p>One of the main risks is the inadequate professional English knowledge in case of some potential participants. This will be solved by the educational programme itself.</p> <p>Another risk could be the possible lower participation rate in case of agribusiness managers. This can be eliminated by a better communication carried out by the Croatian Consortium Members working on these fields In addition to so-called “traditional” methods an Internet based e-communication means will be used in order to enhance this process.</p>			

<i>Activity title:</i>	Preparation of MBA training		<i>Sub Ref. N°:</i>	4.1.
<i>Starting date:</i>	September 2005	<i>End date:</i>	January 2006	
<i>Description of the activity:</i>	A meeting will be held in Zagreb with the participation of the International MBA Network members. Form of education, as well as participating staff members of University of Zagreb will be determined. Communication will be started in order to admit agribusiness managers for the programme.			
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb, University of Debrecen, Wageningen University, University of Hohenheim, Scottish Agricultural College and 8 Croatian institutes: Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists			
<i>Target group/s:</i>	Staff members of University of Zagreb and consortium member managers of agribusiness firms.			
<i>Inputs:</i>	<p>Educators from University of Debrecen: 8 subjects, 10 hours/subject</p> <p>Other EU Universities: 4 subjects, 10 hours/subject</p> <p>University of Zagreb: 1 subject, 10 hours/subject</p> <p>University of Debrecen: 3 EU – Partner country travel 1 week duration</p> <p>Other EU universities: 1 EU –Partners country travel (1 travel/each subject 1 week duration)</p> <p>Purchase of equipment: 23 personal computers, 1 server, 1 network accessories, 1 printer, 1 copy-machine, 1 fax, 1 projector, 1 overhead projector, 1 TV set, 1 VCR, 1 DVD, 1 set of teaching tools, 1 set of software, 2 periodicals subscription, 1 set of maintenance materials, 300 volumes of books</p> <p>Printing and publishing 2000 pages</p>			

<i>Activity title:</i>	Running MBA training		<i>Sub Ref. N°:</i>	4.2.
<i>Starting date:</i>	February 2006	<i>End date:</i>	November 2007	
<i>Description of the activity:</i>	MBA training is in progress at the University of Zagreb. Education is based on the requirements of the International MBA Network. The teaching itself will be provided by senior educators from EU university Consortium Members in English language, except of one special Croatian subject. Students are required to work on their thesis work under dual supervision: one tutor from Croatia and one from the EU university Consortium Member. The final examination will be based on defence of thesis in front of the Supervisory Board of International MBA Network.			
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb, University of Debrecen, Wageningen University, University of Hohenheim, Scottish Agricultural College and 8 Croatian institutes: Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists			
<i>Target group/s:</i>	Staff members of Zagreb University and managers of agribusiness firms.			
<i>Inputs:</i>	Educators from University of Debrecen: 8 subjects, 20 contact hours/subject Other EU Universities: 4 subjects, 20 contact hours/subject University of Zagreb: 1 subject, 20 contact hours/subject University of Debrecen: 8 EU –Partners country travel (1 travel/each subject 1 week duration) Other EU universities: 4 EU –Partners country travel (1 travel/each subject 1 week duration) Printing and publishing 17000 pages			

<i>Activity title:</i>	MBA Programme Accreditation by the International MBA Network		<i>Sub Ref. N°:</i>	4.3.
<i>Starting date:</i>	December 2007	<i>End date:</i>	June 2008	
<i>Description of the activity:</i>	Preparation of the final report of the training, as well as a submission of the detailed request for the accreditation. Organising supervisory meeting in the University of Zagreb. Accreditation of the programme.			
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb, University of Debrecen, Wageningen University, University of Hohenheim, Scottish Agricultural College			
<i>Target group/s:</i>	University of Zagreb			
<i>Inputs:</i>	Educators from University of Debrecen: 8 subjects, 10 hours/subject Other EU Universities: 4 subjects, 10 hours/subject University of Zagreb: 1 subject, 10 hours/subject University of Debrecen: 3 EU – Partner country travel 1 week duration, 1 EU – EU travel 1 week duration Other EU universities: 3 EU –Partners country travel (1 travel/each subject 1 week duration) Printing and publishing 6000 pages Accreditation meeting in Zagreb with the participation of representatives of EU universities			

RELATED COSTS (for the outcome/output described above)	
Budget Heading	Related Costs in €
<i>Staff Costs</i>	17280
<i>Cost of Stay, Travel Costs, Institutional Costs</i>	28000
<i>Equipment Costs</i>	55900
<i>Printing and Publishing Costs</i>	1000
<i>Other Costs</i>	0
Total Costs	102180

III.5 OUTCOME/OUTPUT AND ACTIVITY TABLES

<i>Outcome/output title:</i>	Food Safety and Quality Management Retraining		<i>Ref. N°:</i>	5.
<i>Starting date:</i>	February 2006	<i>End date:</i>	August 2006	
<i>Related Assumptions and risks:</i>	Retraining of Zagreb staff (both the Faculties of Agriculture as well as Food Technology and Biotechnology) is planned to upgrade their knowledge in specific topics in English language. Retraining is planned to carry out in Zagreb during two semesters' period. The main risk is the harmonization of timetable between the teaching staff (EU universities) and participants from Zagreb University. This can be eliminated with proper timing of organization.			

<i>Activity title:</i>	Retraining in Modern Food Analysis		<i>Sub Ref. N°:</i>	5.1.
<i>Starting date:</i>	February 2006	<i>End date:</i>	June 2006	
<i>Description of the activity:</i>	Retraining in the subjects of modern bioanalytical methods in food analysis, present and future of GMO-s and in advanced toxicology.			
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb, University of Debrecen, Wageningen University, University of Hohenheim, Scottish Agricultural College			
<i>Target group/s:</i>	Teachers of University of Zagreb from the Faculty of Agriculture, as well as Faculty of Food Technology and Biotechnology.			
<i>Inputs:</i>	Educators from University of Debrecen: 2 subjects, 20 hours/subject preparation Other EU Universities: 1 subjects, 20 hours/subject preparation Educators from University of Debrecen: 2 subjects, 20 hours/subject education Other EU Universities: 1 subjects, 20 hours/subject education University of Debrecen: 2 EU – Partner country travel 1 week duration (preparation) Other EU universities: 1 EU –Partners country travel 1 week duration (preparation) University of Debrecen: 2 EU – Partner country travel (1 travel/each subject 1 week duration) Other EU universities: 1 EU –Partners country travel (1 travel/each subject 1 week duration) Purchase of equipment: 1 personal computers, 1 projector, 1 set of teaching tools, 1 set of software, subscription for 1 periodicals, 1 set of maintenance material, 1 food analytical tool, 24 volumes of book. Printing and publishing 12500 pages			

<i>Activity title:</i>	Retraining in Quality Assurance in the Food Safety		<i>Sub Ref. N°:</i>	5.2.
<i>Starting date:</i>	July 2006	<i>End date:</i>	October 2006	
<i>Description of the activity:</i>	Retraining in the subjects of food regulation in the EU, quality assurance and management and traceability.			
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb, University of Debrecen, Wageningen University, University of Hohenheim, Scottish Agricultural College			
<i>Target group/s:</i>	Teachers from University of Zagreb from the Faculty of Agriculture, as well as Faculty of Food Technology and Biotechnology.			

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<i>Inputs:</i>	<p>Educators from University of Debrecen: 2 subjects, 20 hours/subject preparation Other EU Universities: 1 subjects, 20 hours/subject preparation Educators from University of Debrecen: 2 subjects, 20 hours/subject education Other EU Universities: 1 subjects, 20 hours/subject education University of Debrecen: 2 EU – Partner country travel 1 week duration (preparation) Other EU universities: 1 EU –Partners country travel 1 week duration (preparation) University of Debrecen: 2 EU – Partner country travel (1 travel/each subject 1 week duration) Other EU universities: 1 EU –Partners country travel (1 travel/each subject 1 week duration) Purchase of equipment: 24 volumes of book Printing and publishing 12500 pages</p>
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<i>RELATED COSTS (for the outcome/output described above)</i>	
<i>Budget Heading</i>	<i>Related Costs in €</i>
<i>Staff Costs</i>	8240
<i>Cost of Stay, Travel Costs, Institutional Costs</i>	14400
<i>Equipment Costs</i>	45760
<i>Printing and Publishing Costs</i>	1000
<i>Other Costs</i>	0
<i>Total Costs</i>	69400

III.5 OUTCOME/OUTPUT AND ACTIVITY TABLES

<i>Outcome/output title:</i>	Training Needs Analysis		<i>Ref. N°:</i>	6.
<i>Starting date:</i>	September 2005	<i>End date:</i>	May 2006	
<i>Related Assumptions and risks:</i>	<p>The objective of the Training Needs Analysis is to determine the future expert demand of the Croatian national economy in the field of agribusiness and food science. The survey will be carried out by the Croatian Consortium Members under the joint supervision of the University of Zagreb and University of Debrecen. The final outcome is a study describing the projected number of experts to be retrained and this study will serve as a guideline for university trainings direction and structure.</p> <p>The main risk is that kind of analysis can be concerned as a novel for most of the Croatian institutes, so not enough experience was accumulated up to now. This problem can be solved through technical assistance provided by the EU universities.</p>			

<i>Activity title:</i>	Preparation for the study		<i>Sub Ref. N°:</i>	6.1.
<i>Starting date:</i>	September 2005	<i>End date:</i>	November 2005	
<i>Description of the activity:</i>	Creation of the questionnaire, determination of the target group for the training needs analysis			
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb, University of Debrecen, Wageningen University, University of Hohenheim, Scottish Agricultural College and 8 Croatian institutes: Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists			
<i>Target group/s:</i>	University of Zagreb, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association			
<i>Inputs:</i>	<p>1 educator from University of Debrecen 19 hours preparation University of Zagreb staff 20 hours Ministry of Agriculture, Forestry and Water Management staff 10 hours Staff of the other Croatian Consortium Members together: 20 hours Other EU universities: 1 EU –Partners country travel 1 week duration Domestic travels in Croatia: - University of Zagreb: 5 occasions, - Ministry of Agriculture, Forestry and Water Management: 5 occasions, - Other Croatian partners altogether: 15 occasions Printing and publishing in Croatia: altogether 3000 pages</p>			

<i>Activity title:</i>	Surveying and analysis		<i>Sub Ref. N°:</i>	6.2.
<i>Starting date:</i>	December 2005	<i>End date:</i>	February 2006	
<i>Description of the activity:</i>	Collecting, processing and evaluating data in connection with the analysis			
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb, University of Debrecen, Wageningen University, University of Hohenheim, Scottish Agricultural College and 8 Croatian institutes: Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists			

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<i>Target group/s:</i>	University of Zagreb, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association
<i>Inputs:</i>	<p>University of Zagreb staff 10 hours</p> <p>Ministry of Agriculture, Forestry and Water Management staff 10 hours</p> <p>Staff of the other Croatian Consortium Members together: 60 hours</p> <p>Domestic travels in Croatia:</p> <ul style="list-style-type: none"> - University of Zagreb: 10 occasions, - Ministry of of Agriculture, Forestry and Water Management: 10 occasions, - Other Croatian partners altogether: 40 occasions <p>Printing Publishing in Croatia: altogether 9000 pages</p>

<i>Activity title:</i>	Creation of final report		<i>Sub Ref. N°:</i>	6.3.
<i>Starting date:</i>	March 2006	<i>End date:</i>	May 2006	
<i>Description of the activity:</i>	Final report will be created, as the main result of the training needs analysis. Results will be delivered to the target group.			
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb, University of Debrecen, Wageningen University, University of Hohenheim, Scottish Agricultural College and 8 Croatian institutes: Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists			
<i>Target group/s:</i>	University of Zagreb, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association			
<i>Inputs:</i>	<p>1 educator from University of Debrecen 19 hours report preparation</p> <p>University of Zagreb staff 30 hours</p> <p>Ministry of Agriculture, Forestry and Water Management staff 30 hours</p> <p>Staff of the other Croatian Consortium Members together: 20 hours</p> <p>From EU to Partner country 1 travel 1 week duration</p> <ul style="list-style-type: none"> - Domestic travels in Croatia: University of Zagreb: 5 occasions, - Ministry of Agriculture, Forestry and Water Management: 5 occasions, - Other Croatian partners altogether: 15 occasions <p>Printing Publishing in Croatia: altogether 13000 pages</p>			

RELATED COSTS (for the outcome/output described above)	
Budget Heading	Related Costs in €
<i>Staff Costs</i>	5200
<i>Cost of Stay, Travel Costs, Institutional Costs</i>	7700
<i>Equipment Costs</i>	0
<i>Printing and Publishing Costs</i>	1000
<i>Other Costs</i>	0
Total Costs	13900

III.5.1 DISSEMINATION

A maximum of one page A4

Please describe the dissemination strategy the consortium will follow in order to ensure that positive results will be made available both within the Partner Country institutions and beyond the life of the project.

The purpose of the dissemination strategy of the project is to distribute the information about and the results of the project to those who are not directly involved in carrying out the project itself. The principal venue of the dissemination activities is Croatia, but a lot of information will be available for the general public of the other participating countries, as well. The principal language of information is Croatian, in case of the other countries English language communication is applied. All the dissemination activities are based on the centralised management information platform via Internet. The details of this system are described under the title “Project management” III.5.4. Some parts of this English language platform are available for the general public, so it means an automatic, but passive dissemination form. In addition to it, more active forms are planned in case of the Croatian language communication. The main means are, as below:

- Croatian language web sites
- Brochures of the planned study programmes
- Press conferences from time to time
- Participating in educational fairs
- University of Zagreb open days with strong cooperation by the participating faculties and special centres
- And finally every possible communication forms on behalf of the participating consortium members, especially:
 - o Ministry of Agriculture, Forestry and Water Management
 - o Institute for Adriatic Crops and Karst Reclamation (responsible for Southern Croatia)
 - o Institute of Agriculture and Tourism (responsible for the Northern part of Croatia)
 - o Croatian Chamber of Economy (nationwide organisation)
 - o Croatian Employers Association (voluntary, nationwide organisation)
 - o Croatian Agricultural Extension Institute (nationwide, state-run organisation)

The combination of the so called “traditional” and “modern” (Internet-based) information technologies and the two language approach will guarantee the effective information dissemination for the general public.

<i>Outcome title:</i>	DISSEMINATION		<i>Ref. N°:</i>	7.
<i>Starting date:</i>	September 2005	<i>End date:</i>	August 2008	
<i>Related Assumptions and risks:</i>	<p>Based on the strategy described above the dissemination activities will be based on both traditional and Internet-based communication methods. All the information in connection with the project is available on the project management Internet platform in English. Some parts of this information are freely available for the general public both in Croatia and other countries. These parts will also be available in Croatian language. In connection with the so-called traditional information dissemination methods, the University of Zagreb and the other Consortium members have good experience, and this will be utilised towards the information dissemination goals of the project.</p> <p>The main risk is the inadequate language knowledge of the general public, especial in Croatia. This problem will be eliminated by the extensive use of Croatian language information distributing channels in addition to the English ones. Another risk is a potential time delay of the translation. It is task of the local project management staff to guarantee the simultaneous translation activities in Croatian language.</p>			
<i>Activity title:</i>	Creation and Operation of Internet-based Public Information System		<i>Sub Ref. N°:</i>	7.1.
<i>Starting date:</i>	September 2005	<i>End date:</i>	August 2008	
<i>Description of the activity:</i>	<p>The Internet-based public information dissemination system is part of the project management information system. With a specific information technology solution some parts of the MIS are made available for the general public. First, as it is English, then after the translation in Croatian language, as well. This public information is accessible not just from the web site of the project, but through links to all of the participating Consortium Members' web sites. In the brochures and leaflets, the project will advertise this web site as the freely available timely information source.</p>			
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb, University of Debrecen and 8 Croatian institutes: Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists.			
<i>Target group/s:</i>	General public both in Croatia and abroad.			
<i>Inputs:</i>	<p>1 educator from University of Debrecen information system setup 28 hours University of Zagreb staff 20 hours Ministry of Agriculture, Forestry and Water Management staff 10 hours Staff of the other Croatian Consortium Members together: 10 hours From EU to Partner country 2 travels 1 week duration From EU to EU : 2 travels 1 week duration From Partner Country to EU: 1 travel for 1 week duration Domestic travels in Croatia: - University of Zagreb: 5 occasions, - Ministry of Agriculture, Forestry and Water Management: 2 occasions, - Other Croatian partners altogether: 5 occasions Printing Publishing in Zagreb: altogether 2500 pages Printing Publishing in Debrecen: altogether 2500 pages</p>			

<i>Activity title:</i>	Printing and publishing brochures and other materials	<i>Sub Ref. N°:</i>	7.2.
<i>Starting date:</i>	September 2005	<i>End date:</i>	August 2008
<i>Description of the activity:</i>	In addition to the electronic information dissemination system (described above) it is necessary to create brochures, leaflets and other printed materials especially in Croatian language in order to inform a wider audience of the general public. Some information can be distributed through the other printed materials of the participating Consortium Members. However, it is planned that some independent publications will have to be created describing the results of the project, especially in Croatia.		
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb, University of Debrecen and 8 Croatian institutes: Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists.		
<i>Target group/s:</i>	General public, especially in Croatia and Hungary.		
<i>Inputs:</i>	<p>1 educator from University of Debrecen supporting publishing activities 5 hours University of Zagreb staff 15 hours Ministry of Agriculture, Forestry and Water Management staff 10 hours Staff of the other Croatian Consortium Members together: 10 hours From EU to Partner country 1 travels 1 week duration Domestic travels in Croatia: - University of Zagreb: 6 occasions, - Ministry of Agriculture, Forestry and Water Management: 2 occasions, - Other Croatian partners altogether: 10 occasions Printing Publishing in Zagreb: altogether 20000 pages Printing Publishing in Debrecen: altogether 5000 pages Other costs: Advertisement and PR costs in Debrecen: 5 occasions Translation in Croatia: 400 pages Advertisement in Croatia: 5 occasions</p>		

<i>Activity title:</i>	Organising Public Relation meetings	<i>Sub Ref. N°:</i>	7.3.
<i>Starting date:</i>	September 2005	<i>End date:</i>	August 2008
<i>Description of the activity:</i>	We plan a starting and a final meeting at the beginning and at the ending of the project. In addition to it, we plan at least one Public Relations meeting in every project year informing the general public about the results of the project. These meetings will take place in Croatia, except one meeting in Hungary. The venue is mostly at the University of Zagreb, but the Croatian Ministry of Agriculture, Forestry and Water Management, as well as Ministry of Education and Science may also be the venue of these meetings.		
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb, University of Debrecen and 8 Croatian institutes: Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists.		
<i>Target group/s:</i>	General public in Croatia and Hungary.		

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<i>Inputs:</i>	<p>1 educator from University of Debrecen supporting PR activities 5 hours University of Zagreb staff 15 hours Ministry of Agriculture, Forestry and Water Management staff 30 hours Staff of the other Croatian Consortium Members together: 30 hours From EU to Partner country 2 travels 1 week duration From EU to Partner country 1 travels 3 days duration Domestic travels in Croatia: - University of Zagreb: 10 occasions, - Ministry of Agriculture, Forestry and Water Management: 8 occasions, - Other Croatian partners altogether: 15 occasions Printing Publishing in Zagreb: altogether 10000 pages Printing Publishing in Debrecen: altogether 10000 pages Other costs: Advertisement and PR costs in Debrecen: 4 occasions Translation in Croatia: 140 pages Advertisement in Croatia: 3 occasions</p>
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<i>COSTS RELATED TO DISSEMINATION</i>	
<i>Budget Heading</i>	<i>Related Costs in €</i>
<i>Staff Costs</i>	4000
<i>Cost of Stay and Travel Costs</i>	11450
<i>Equipment Costs</i>	0
<i>Printing and Publishing Costs</i>	2000
<i>Other Costs</i>	2220
<i>Total Costs</i>	19670

III.5.2 SUSTAINABILITY

A maximum of half page A4

Please describe the long-term perspective for project results, making particular reference to various aspects such as:

- Financial sustainability (how will activities be financed after the Tempus funding has ended?).
 - Institutional sustainability (will structures be established and remain in place so as to allow activities to continue?).
- Sustainability at the policy level where applicable (what will be the structural impact of the project – e.g. will it lead to improved methods, procedures, legislation?)

The long-term sustainability of the project results can be guaranteed by the fact that those training what they wish to develop fulfils an existing educational gap in Croatia. It can be evaluated on two sides:

- Institutional sustainability: the trainings to be developed fully correspond with the efforts of the University of Zagreb. It is proven by the fact that the start of the Agribusiness and Rural Development BSc programme has already been decided there and beginning of Food Safety and Quality Management BSc as well as Agribusiness MSc programmes are in the planning phase at the University of Zagreb. The appropriate Ministries fully support these plans, so the long-term sustainability is guaranteed in this way.
- Financial sustainability: in case of the trainings carried out at University of Zagreb, the education - how was mentioned at the previous point – will be supported by the Croatian Ministry of Education and Science. Business oriented courses, like the MBA training, provide such an education form that does not exist in Croatia now, so the long term financial feasibility can be guaranteed by maintaining the quality of the training and the Croatian business community will certainly finance the maintenance of the course after the expire of the project.

<i>Outcome title:</i>	SUSTAINABILITY		<i>Ref. N°:</i>	8.
<i>Starting date:</i>	September 2005	<i>End date:</i>	August 2008	
<i>Related Assumptions and risks:</i>	<p>Long lasting sustainability of the activities of the project can be guaranteed by the strong commitment of the University of Zagreb and the related Croatian Ministries. It regards both of the institutional and the financial sustainability. In case of MBA training the existing market demand guarantees long-term continuation of the training.</p> <p>Commitment from the relevant Croatian Ministries – that is also expressed in financial terms – maybe changeable during a longer period of time. It is not certain, however, since Croatia accepted the Bologna declaration and the country itself wishes to join to the European Union. Since the University of Zagreb is also committed to the Bologna process, therefore it is quite certain that the new type of trainings planned within this project will be continued there.</p>			

<i>Activity title:</i>	Institutional sustainability		<i>Sub Ref. N°:</i>	8.1.
<i>Starting date:</i>	September 2005	<i>End date:</i>	August 2008	
<i>Description of the activity:</i>	<p>The preconditions for the institutional sustainability have already been ensured by mutual commitment to the Bologna principles by both of University of Zagreb and the relevant Croatian Ministries. This commitment should be strengthened, however, during the period of the project. It means that from time to time information will have to be disseminated in connection with the Bologna process, obtaining confirmation in connection with the planned steps of University of Zagreb and the Consortium Members. It regards especially for the newly formed Food Safety and Quality BSc course and the Agribusiness and Rural Development pilot MSc training.</p>			
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb, University of Debrecen and 8 Croatian institutes: Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists.			
<i>Target group/s:</i>	University of Zagreb, Croatian Ministry of Agriculture, Forestry and Water Management as well as Croatian Ministry of Education and Science.			
<i>Inputs:</i>	1 educator from University of Debrecen supporting institutional sustainability 20 hours University of Zagreb staff 25 hours Ministry of Agriculture, Forestry and Water Management staff 20 hours From EU to Partner country 1 travels 1 week duration From EU to Partner country 1 travels 4 days duration From EU to EU 1 travel 1 week duration From Partner country to EU 1 travel, 1 week duration Domestic travels in Croatia: - University of Zagreb: 11 occasions, - Ministry of Agriculture, Forestry and Water Management: 5 occasions, - Other Croatian partners altogether: 20 occasions Printing Publishing in Zagreb: altogether 7000 pages Printing Publishing in Debrecen: altogether 6000 pages			

<i>Activity title:</i>	Financial sustainability	<i>Sub Ref. N°:</i>	8.2.
<i>Starting date:</i>	September 2005	<i>End date:</i>	August 2008
<i>Description of the activity:</i>	The occasional meetings described in point 8.1. are also used for strengthening the relevant Ministries commitment in the financial sustainability of the planned training activities. In addition to it, the Croatian institutional members of the Consortium are also invited to discuss the financial feasibility of the future MBA trainings in Croatia since financial soundness of the programme can only guarantee if the experts of Croatian companies are fully satisfied with the training.		
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb, University of Debrecen, University of Hohenheim, Scottish Agricultural College, University of Wageningen and 8 Croatian institutes: Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists.		
<i>Target group/s:</i>	Croatian Ministry of Agriculture, Forestry and Water Management as well as Croatian Ministry of Education and Science, Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists.		
<i>Inputs:</i>	1 educator from University of Debrecen supporting financial sustainability 18 hours University of Zagreb staff 25 hours Ministry of Agriculture, Forestry and Water Management staff 30 hours From EU to Partner country 1 travels 1 week duration From EU to EU 1 travel 1 week duration From partner country to EU 1 travel, 1 week duration Domestic travels in Croatia: - University of Zagreb: 10 occasions, - Ministry of Agriculture, Forestry and Water Management: 7 occasions, - Other Croatian partners altogether: 11 occasions Printing Publishing in Zagreb: altogether 5500 pages Printing Publishing in Debrecen: altogether 6500 pages		

<i>COSTS RELATED TO SUSTAINABILITY</i>	
<i>Budget Heading</i>	<i>Related Costs in €</i>
<i>Staff Costs</i>	3000
<i>Cost of Stay and Travel Costs</i>	11100
<i>Equipment Costs</i>	0
<i>Printing and Publishing Costs</i>	1000
<i>Other Costs</i>	0
<i>Total Costs</i>	15100

III.5.3 QUALITY CONTROL AND MONITORING

A maximum of half page A4

Please use this section to describe your overall quality control and monitoring strategies/methodologies. Typical actions could include for example peer reviews, evaluations and external accreditation or inter-Tempus project coaching.

Monitoring activities are carried out through an Internet-based management information system. It guarantees the constant tracking of the project. Every quarter of a year an overall evaluation will take place as a part of the monitoring system. At the end of the first and the second year, a yearly report will be composed and at the end of the third year a final report will be created. Due to the constant supervision of the advancement through the computer-based information system quality control by the project management can be considered as a constant, internal task. The external evaluation of the project activities are carried out by different bodies:

- The MBA training is supervised and finally accredited by the Supervisory Board of the International MBA Network.
- The Bachelor and Master trainings developed will be accredited by the Accreditation Board of the Croatian Ministry of Education and Science.
- The professional content subjects developed and their suitability through international standards will be supervised by the Educational Committees set up by the EU universities.
- The practical usefulness of the subjects evaluated by partly of the Croatian institutional members of the project as well as their professional counterparts, and especially professional bodies of Croatian Ministry of Agriculture , Forestry and Water Management.

This combined quality assurance system will guarantee that the programme subjects developed at the University of Zagreb will correspond both the international standards and requirements of the Croatian national economy.

<i>Outcome title:</i>	QUALITY CONTROL AND MONITORING		<i>Ref. N°:</i>	9.
<i>Starting date:</i>	September 2005	<i>End date:</i>	August 2008	
<i>Related Assumptions and risks:</i>	<p>The monitoring system is based on Internet-based management information system to be set up immediately after starting the project. This system will guarantee all the information regarding the project is in one database. Creating quarterly and yearly reports of the advancement of the project is assisted by this system. The results of the project, therefore, are constantly available for bodies carrying out different quality control procedures. The opinions are also confronted with the results in this computer system, so the feed-back to the evaluation can also be monitored. How this was described above, professional quality control over the programmes developed are exercised by both Croatian and EU countries' professional supervising bodies.</p> <p>The main risk in connection with the quality control that occasionally the professional requirements of different quality control bodies are different from each-other, especially in case of the Croatian Accreditation Committee versus the International MBA Network Supervisory Board. It would require an extensive conciliation of the different professional opinions in order to achieve a compromise.</p>			

<i>Activity title:</i>	Accreditation of Agribusiness and Rural Development Bachelor Programme			
<i>Ref. No. of outcome/s to be assessed:</i>	1.			
<i>Starting date:</i>	December 2005	<i>End date:</i>	August 2008	
<i>Indicators of progress:</i>	Croatian Accreditation of the training that has already been accepted by the Council of University of Zagreb, should be accredited by the Accreditation Body of the Ministry of Education and Science, as well.			
<i>How the indicators will be assessed:</i>	Submitting the final report about the Croatian accreditation of the programme by the end date.			
<i>Consortium member/s or experts who will carry out the assessment:</i>	University of Zagreb, University of Debrecen, University of Hohenheim, Scottish Agricultural College, University of Wageningen and 8 Croatian institutes: Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists.			
<i>Inputs:</i>	<p>University of Debrecen Expert work 4 hours Other EU university expert work 4 hours Ministry of Agriculture, Forestry and Water Management work 2 hours Other Croatian Consortium members expert work 4 hours EU-Partner country travel 1 travel for 1 week duration Croatian domestic travel within the partner country: - University of Zagreb: 1 occasion - Ministry of Agriculture, Forestry and Water Management: 2 occasion - Other Croatian Consortium Members: 3 occasions</p> <p>Printing and publishing in Debrecen: 2000 pages Printing and publishing in Zagreb: 2000 pages Printing and publishing at other European Universities: 2000 pages</p>			

<i>Activity title:</i>	Accreditation of Food Safety and Quality Management Bachelor Programme
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<i>Ref. No. of outcome/s to be assessed:</i>	2.		
<i>Starting date:</i>	May 2006	<i>End date:</i>	August 2008
<i>Indicators of progress:</i>	Acceptance of the new BSc programme by the Council of University of Zagreb Croatian Accreditation by the Accreditation Body of the Ministry of Education and Science.		
<i>How the indicators will be assessed:</i>	Minutes of the University of Zagreb Council meetings about the acceptance of BSc programme. Submitting the final report about the Croatian accreditation of the programme by the end date.		
<i>Consortium member/s or experts who will carry out the assessment:</i>	University of Zagreb, University of Debrecen, University of Hohenheim, Scottish Agricultural College, University of Wageningen and 8 Croatian institutes: Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists.		
<i>Inputs:</i>	<p>University of Debrecen expert work 6 hours University of Zagreb experts work 10 hours Other EU university expert work 4 hours Ministry of Agriculture, Forestry and Water Management work 2 hours Other Croatian Consortium members expert work 4 hours EU-Partner country travel 1 travel for 1 week duration Partner country to EU 1 travels for 1 week duration Croatian domestic travel within the partner country:</p> <ul style="list-style-type: none"> - Ministry of Agriculture, Forestry and Water Management: 2 occasion - Other Croatian Consortium members: 3 occasions <p>Printing and publishing in Debrecen: 2000 pages Printing and publishing in Zagreb: 2000 pages Printing and publishing at other European Universities: 2000 pages</p>		

<i>Activity title:</i>	Acceptance of Agribusiness and Rural Development Pilot MSc Programme		
<i>Ref. No. of outcome/s to be assessed:</i>	3.		
<i>Starting date:</i>	May 2007	<i>End date:</i>	August 2008
<i>Indicators of progress:</i>	Acceptance of the pilot MSc programme by the Council of University of Zagreb		
<i>How the indicators will be assessed:</i>	Minutes of the University of Zagreb Council meetings about the acceptance of the pilot MSc programme.		
<i>Consortium member/s or experts who will carry out the assessment:</i>	University of Zagreb, University of Debrecen, University of Hohenheim, Scottish Agricultural College, University of Wageningen and 8 Croatian institutes: Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists.		

<i>Inputs:</i>	<p>University of Debrecen expert work 6 hours University of Zagreb experts work 10 hours Other EU university expert work 4 hours Ministry of Agriculture, Forestry and Water Management work 2 hours Other Croatian Consortium members expert work 4 hours EU-Partner country travel 2 travel for 1 week duration Croatian domestic travel within the partner country: - University of Zagreb: 1 occasion - Ministry of Agriculture, Forestry and Water Management: 2 occasion - Other Croatian Consortium Members: 3 occasions</p> <p>Printing and publishing in Debrecen: 2000 pages Printing and publishing in Zagreb: 2000 pages Printing and publishing at other European Universities: 2000 pages</p>
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<i>Activity title:</i>	Accreditation of the MBA Training		
<i>Ref. No. of outcome/s to be assessed:</i>	4.		
<i>Starting date:</i>	September 2005	<i>End date:</i>	August 2008
<i>Indicators of progress:</i>	<p>Acceptance of the new MBA programme by the Council of University of Zagreb Croatian Accreditation of the MBA programme by the Accreditation Body of Ministry of Education and Science. Accreditation of the MBA Programme by the Supervisory Board of the International MBA Network.</p>		
<i>How the indicators will be assessed:</i>	<p>Minutes of the University of Zagreb Council meetings about the acceptance of the MBA programme. Submitting the final report about the Croatian accreditation of the programme by the end date. Minutes of the Supervisory Board of the International MBA Network.</p>		
<i>Consortium member/s or experts who will carry out the assessment:</i>	<p>University of Zagreb, University of Debrecen, University of Hohenheim, Scottish Agricultural College, University of Wageningen and 8 Croatian institutes: Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists.</p>		
<i>Inputs:</i>	<p>University of Debrecen expert work 12 hours Other EU university expert work 20 hours Ministry of Agriculture, Forestry and Water Management work 2 hours Other Croatian Consortium members expert work 12 hours EU-Partner country travel 5 travel for 1 week duration Partner country to EU 2 travels for 1 week duration Croatian domestic travel within the partner country: - Ministry of Agriculture, Forestry and Water Management: 2 occasion - Other Croatian Consortium members: 3 occasions</p> <p>Printing and publishing in Debrecen: 2500 pages Printing and publishing in Zagreb: 2500 pages Printing and publishing at other European Universities: 2500 pages</p>		

<i>Activity title:</i>	Quality control of Food Safety and Quality Management retraining course.
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<i>Ref. No. of outcome/s to be assessed:</i>	5.		
<i>Starting date:</i>	December 2005	<i>End date:</i>	August 2006
<i>Indicators of progress:</i>	Acceptance of the final report of the Retraining course by the Council of University of Zagreb		
<i>How the indicators will be assessed:</i>	Minutes of the University of Zagreb Council meetings about the acceptance of the Final report.		
<i>Consortium member/s or experts who will carry out the assessment:</i>	University of Zagreb, University of Debrecen, University of Hohenheim, Scottish Agricultural College, University of Wageningen		
<i>Inputs:</i>	<p>University of Debrecen expert work 4 hours Other EU university expert work 4 hours Other Croatian Consortium members expert work 4 hours EU-Partner country travel 1 travel for 1 week duration Partner country to EU 1 travels for 1 week duration Croatian domestic travel within the partner country: - Ministry of Agriculture, Forestry and Water Management: 2 occasion - Other Croatian Consortium members: 3 occasions Printing and publishing in Debrecen: 2000 pages Printing and publishing in Zagreb: 2000 pages Printing and publishing at other European Universities: 2000 pages</p>		

<i>Activity title:</i>	Quality control of the Training Needs Analysis		
<i>Ref. No. of outcome/s to be assessed:</i>	6.		
<i>Starting date:</i>	September 2005	<i>End date:</i>	May 2006
<i>Indicators of progress:</i>	Acceptance of the final report of the Training Needs Analysis by the Ministry of Agriculture, Forestry and Water Management as well as Ministry of Education and Science.		
<i>How the indicators will be assessed:</i>	Acceptance letters from the respective Ministries.		
<i>Consortium member/s or experts who will carry out the assessment:</i>	University of Zagreb, University of Debrecen, University of Hohenheim, Scottish Agricultural College, University of Wageningen and 8 Croatian institutes: Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Ministry of Agriculture, Forestry and Water Management, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists.		

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<i>Inputs:</i>	<p>University of Debrecen expert work 6 hours University of Zagreb experts work 10 hours Other EU university expert work 4 hours Ministry of Agriculture, Forestry and Water Management work 2 hours Other Croatian Consortium members expert work 12 hours EU-Partner country travel 1 travel for 1 week duration EU-Partner country travel 1 travel for 5 days duration Partner country to EU 1 travels for 1 week duration Croatian domestic travel within the partner country: - Ministry of Agriculture, Forestry and Water Management: 2 occasion - Other Croatian Consortium members: 3 occasions Printing and publishing in Debrecen: 2000 pages Printing and publishing in Zagreb: 2000 pages Printing and publishing at other European Universities: 2000 pages</p>
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<i>COSTS RELATED TO QUALITY CONTROL AND MONITORING</i>	
<i>Budget Heading</i>	<i>Related Costs in €</i>
<i>Staff Costs</i>	5000
<i>Cost of Stay and Travel Costs</i>	21600
<i>Equipment Costs</i>	0
<i>Printing and Publishing Costs</i>	1500
<i>Other Costs</i>	0
<i>Total Costs</i>	28100

III.5.4 MANAGEMENT OF THE PROJECT

A maximum of one page A4

Please describe the **role and responsibility** within the project of **each** consortium member and of individual experts (where appropriate).

Applicants should include an estimation of the tasks they will perform in each project year, foreseeing the human resources hours for each task related to project management.

In addition, you should explain how the overall project management will be implemented making specific reference to the management structure in the Partner Country/ies, how decisions will be taken and how the consortium proposes to ensure effective communication.

The project management will take place altogether at 5 places. For the general management of the project University of Debrecen is responsible, including the full financial responsibility. Croatian management activities will be carried out by the staff of University of Zagreb on behalf of the other Croatian Consortium Members. In case of the other EU universities the contact persons will take the responsibility the local programme management.

The main decision making body of the project is the Council. The Council is comprised of the contact persons of all the Consortium Members and the professional managers in case of University of Debrecen and Zagreb. The Council holds meetings once a year. The operational tasks between two Council meetings are carried out by the Executive Committee comprising of: project coordinator, Zagreb local coordinator, financial manager of the project at the University of Debrecen, local financial manager at the University of Zagreb and the project secretary.

The scientific responsibility for the whole project is taken by Dr. László Kárpáti. László Kárpáti is from the University of Debrecen, he is the Vice-Dean of Scientific and Foreign Relation Affairs. He has been involved in several EU projects as project manager or deputy manager since 1990. The last Tempus project that he managed was the IB-JEP-14364-1999, targeting expert education on EU matters, between 1999 and 2001.

The University of Debrecen itself was a very successful applicant in various EU-sponsored educational projects, like Tempus and Phare since 1990. During the last 15 years a lot of experience has been accumulated in connection with successful management of EU-supported educational projects. The University of Zagreb participates in Tempus activities since 2003. In the Tempus JEP-17108/2002 they work together with University of Hohenheim and University of Agricultural Sciences Vienna in the topic: "Reform in Agriculture Studies in Croatia". This project is going on successfully, which guarantees streamlined cooperation in this recent proposal, as well. Participation of University of Hohenheim in this proposal guarantees that the two Tempus projects would support each-others effect and would result in a quality changes at University of Zagreb's education.

The participation of the other two EU universities: Wageningen University and Scottish Agricultural College is explained by the effect that agribusiness MBA training is part of the recent project and accreditation of this training will be carried out by the International MBA Network, and in that organisation the above mentioned two universities play a key role.

The roles of other Croatian members are as follows:

Ministry of Agriculture, Forestry and Water Management plays a key role in the process that target the establishment of necessary expert training for the Croatian national economy (Training Needs Analysis). They also supervise the professional content of the new BSc and MSc trainings.

The other Croatian members: Institute for Adriatic Crops and Karst Reclamation, Croatian Agricultural Extension Institute, Institute of Agriculture and Tourism, Croatian Chamber of Economy, Croatian Employers Association, Agrokor d.d., Croatian Society of Agricultural Economists have also a double role in the programme: they cooperate intensively with Ministry of Agriculture, Forestry and Water Management and University of Zagreb in establishing the future trainings in Zagreb in order to fulfil the expert demand the Croatian national economy in the field of agriculture, agribusiness and food science. In addition to it the experts of these institutes participate in the professional supervision of the new training courses to be established and also in the management of the project. The wide range of Consortium Members will guarantee that the new trainings will have not just modern professional content, but fulfils the practical requirements of the relevant firms in Croatia.

<i>Outcome title:</i>	MANAGEMENT OF THE PROJECT		<i>Ref. N°:</i>	10.
<i>Starting date:</i>	September 2005	<i>End date:</i>	August 2008	
<i>Related Assumptions and risks:</i>	<p>General and local project managements are coordinated with the Internet-based management platform to be established. This modern management tool guarantees effective and cost-saving management approach and a streamlined cooperation among all the Consortium Members.</p> <p>The main risk is that some Consortium Members are not familiar with this new management tool, therefore a kind of “training” should be carried out to guarantee effective application of this method. Another risk is that official approval of new BSc and MSc trainings would suffer time delay in Croatia, due to bureaucratic processes. This risk can be eliminated by involving all the relevant officers into the project.</p>			

<i>Activity title:</i>	General Management of the project		<i>Sub Ref. N°:</i>	10.1.
<i>Starting date:</i>	September 2005	<i>End date:</i>	August 2008	
<i>Description of the activity:</i>	Providing all the management activities of the project, except those tasks that are carried out in Zagreb or at the 3 EU Universities, including the full responsibility for the financial management.			
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Debrecen			
<i>Target group/s:</i>	Other Consortium Members of the project			
<i>Inputs:</i>	<p>1 coordinator 3 hours/month x 36 months 1 financial manager 3 hours/month x 36 months 3 professional managers 3 hours/month each x 36 months 1 project secretary 3 hours/month x 36 months 2 administrative staff 3 hours/month each x 36 months 8 EU – Partner country travel 1 week duration 1 EU – Partner country travel 6 days duration 4 EU – EU travel 1 week duration Printing and publishing 17500 pages in connection with the management (report, etc.) Other costs: associated with the bank charges and exchange losses Overhead costs associated with all the management activities</p>			

<i>Activity title:</i>	Croatian management activities		<i>Sub Ref. N°:</i>	10.2.
<i>Starting date:</i>	September 2005	<i>End date:</i>	August 2008	
<i>Description of the activity:</i>	University of Zagreb will provide all the local management activities in Zagreb taking also the Croatian financial responsibility of the project on behalf of all the Croatian Consortium Members.			
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Zagreb			

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<i>Target group/s:</i>	Croatian Consortium Members
<i>Inputs:</i>	<p>1 local coordinator 4 hours/month x 36 months</p> <p>1 local financial manager 4 hours/month x 36 months</p> <p>2 professional managers (Dean or Vice-Dean) 4 hours/month each x 36 months</p> <p>2 administrative staff 4 hours/month each x 36 months</p> <p>7 Partner country – EU country travel 1 week duration</p> <p>Local travel: 6 travel/year x 3 years</p> <p>Printing and publishing 7500 pages in connection with the management (report, etc.)</p> <p>Other costs: associated with the bank charges and exchange losses</p> <p>Overhead costs associated with all the management activities</p>

<i>Activity title:</i>	Local management for the other EU countries		<i>Sub Ref. N°:</i>	10.3.
<i>Starting date:</i>	September 2005	<i>End date:</i>	August 2008	
<i>Description of the activity:</i>	Providing local management tasks in Germany, The Netherlands and in the United Kingdom.			
<i>The consortium member/s or experts who will carry out the activity:</i>	University of Hohenheim, Wageningen University, Scottish Agricultural College			
<i>Target group/s:</i>	University of Debrecen and University of Zagreb			
<i>Inputs:</i>	<p>3 local coordinator 1 hours/month x 36 months</p> <p>4 EU - Partner country travel 1 week duration</p> <p>Overhead costs associated with all the management activities</p>			

<i>COSTS RELATED TO THE MANAGEMENT OF THE PROJECT</i>	
<i>Budget Heading</i>	<i>Related Costs in €</i>
<i>Staff Costs</i>	14388
<i>Cost of Stay and Travel Costs</i>	25400
<i>Equipment Costs</i>	0
<i>Printing and Publishing Costs</i>	1000
<i>Overheads</i>	18250
<i>Other Costs</i>	3000
<i>Total Costs</i>	62038

SECTION IV: SUMMARY OF THE PROJECT

A summary of the project must be provided (in English, French or German) and may be included in future Tempus publications. This summary should be a snapshot and should include the main features of your project.

Project title and Acronym:	AHEAD - (Agribusiness Higher Education Development)
Specific Project Objective/s:	Curriculum Development for Agribusiness as well as Food Safety and Quality in Croatia Development of new BSc and MSc programmes and modernisation of their professional content Retraining of Teaching Staff in Croatia

Grant Applicant Higher Education Institution:	University of Debrecen
Partner Country Universities involved:	University of Zagreb

Outputs and Outcomes: (as in LFM)	<ol style="list-style-type: none"> 1. New Agribusiness and Rural Development Bachelor Programme 2. New Food Safety and Quality Management Bachelor Programme 3. Agribusiness and Rural Development Pilot Master Programme 4. MBA training 5. Food Safety and Quality Management Retraining 6. Training Needs Analysis 7. Dissemination 8. Sustainability 9. Quality Control and Monitoring 10. Management of the Project
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Summary of the Main Features of the Project:

The title of proposed JEP project is: “Agribusiness Higher Education Development” with the acronym of AHEAD. This curriculum development project – in case of acceptance – will last for three years, between September, 2005 and August, 2008. The primary place of the project is at the University of Zagreb, Croatia, the contractor and the co-ordinator institution is the University of Debrecen, Hungary. In the consortium 3 other European universities (University of Hohenheim, Wageningen University and Scottish Agricultural College) will participate, from the Croatian side the Ministry of Agriculture, Forestry and Water Management and other 7 Croatian institutes will also be involved. The total number of members in the consortium is 13. The proposed total budget is 531698 Euro, with the contribution of the consortium members (cash and in kind) 31700 Euro, and the requested Tempus grant is 499998 Euro.

The main objective of the AHEAD project is to establish new BSc and MSc programmes in Croatia at two Faculties of University of Zagreb. These are as follows: Agricultural and Rural Development, Food Safety and Quality Management and pilot MSc training in Agribusiness and Rural Development. These are preceded by faculty retraining programmes in food safety and quality management as well as agribusiness and commerce within the framework of a MBA programme accredited by the International MBA Network.

The professional content of the project is a modernised curriculum and training palette that would be available by the end of this project at University of Zagreb serving not just the higher education of the country, but the demand of national economy of Croatia, as well, in line with the basic principles of the European Union.

SECTION V: FUNDING REQUIREMENTS

In tables 1 to 6 you are asked to provide estimates of the Tempus grant you would require to carry out your project. Please complete the tables you will find below, assigning funds to the headings Staff costs, Travel costs and costs of stay for staff and students, Equipment costs, Printing & Publishing costs, Overheads and Other costs.

In Table 7 you are asked to provide a detailed estimation on the amount to be co-financed by the consortium members, which should at least equal 5% of the eligible project costs.

Finally, table 8 presents the summary of the previous tables and will be aggregated automatically from the data you provided. Please note that below the summary table messages will appear, informing you about the compliance with the ceilings outlined in the Guide for Applicants.

A Tempus grant may co-finance **up to 95%** of the eligible costs of a project. The maximum grant for any project may not exceed:

- **€500,000 for a full three year project;**
- **€300,000 for a full two-year project.**

These are **maximum** amounts and any budget plan should demonstrate its consistency with the details of the project description. All amounts must be expressed in Euro (€).

The following ceilings should be applied:

- Staff costs: maximum 30% of the Tempus grant;
- Equipment: maximum 30% of the Tempus grant;
- Overheads / Indirect costs: maximum 7% of the Tempus grant.

Applicants should be aware that the non-compliance with the indicated budget ceilings may lead to a lower assessment grade or even the failure of the proposal.

Please do not use any decimals and do not use “thousand separators”. The figure “one thousand” should be indicated with consecutive digits : 1000

and **NOT** 1,000 or 1.000 or 1 000 or 1000,00

Table 1: Staff costs**the maximum allowed for staff costs is 30% of the Tempus grant**

The table below refers to the costs for both the academic and administrative personnel involved in the project. Please note that local rates must be used. For further details on eligible staff costs please refer to the *Guide for Applicants*.

STAFF COSTS (please specify what type of activity will be covered and provide a quantification in hours for the human resources needed for these activities)*	Amount required in €
Academic Staff	
1. Act 1.1. UD (University of Debrecen) lecturers 8 subjects x 40 hours/subject x 26.5 EUR/hour	1. 8480
2. Act 1.1. OEU (Other EU Universities) lecturers 4 subjects x 40 hours/subject x 50 EUR/hour	2. 8000
3. Act 1.1 UD lecturers gen sup.vision total 93 hours x 26.5 EUR/hour	3. 2464
4. Act 1.1 UZ (University of Zagreb) lecturers coop.: 12 subj., 20 hours/subject x 8,62 EUR/hour (part time)	4. 2069
5. Act 1.1. Croat Ministry staff sup.vision 12 subject total 20 hours x 20 EUR/hour	5. 400
6. Act 1.1. OCP (Other Croatian Participants) staff sup.vision total 90 hours x 20 EUR/hour	6. 1800
7. Act 1.2. UD staff 12 subjects x 20 hours/subject x 26,5 EUR/hour	7. 6360
8. Act 1.2. OEU staff 4 subjects x 20 hours/subject x 50 EUR/hour	8. 4000
9. Act 1.2. UZ staff coop. sup.vision 16 subjects x 20 hours/subject x 5,81 EUR/hour	9. 1860
10. Act 2.1. UD lecturers 4 subjects x 40 hours/subject x 26,5 EUR/hour	10. 4240
11. Act 2.1. OEU lecturers 3 subjects x 40 hours/subject x 50 EUR/hour	11. 6000
12. Act 2.1. UD lecturers gen. sup.vision total 93 hours x 26,5 EUR/hour	12. 2465
13. Act 2.1.UZ lecturers coop 7 subjects, 20 hours/subject x 8,62 EUR/hour (part time)	13. 1207
14. Act 2.1. Croat Ministry staff sup.vision 7 subjects, total 15 hours x 20 EUR/hour	14. 300
15. Act 2.1. OCP staff sup.vision total 80 hours x 20 EUR/hour	15. 1600
16. Act 2.2. UD staff 14 subjects x 20 hour/subject x 26,5 EUR/hour	16. 7420
17. Act 2.2. OEU staff 4 subjects x 20 hours/subject x 50 EUR/hour	17. 4000
18. Act 2.2. UZ staff coop. sup.vision 18 subjects x 20 hours/subject x 5,81EUR/hour	18. 2093
19. Act 3.1. UD lecturers 5 subjects x 40 hours/subjects x 26,5 EUR/hour	19. 5300
20. Act 3.1. OEU lecturers 5 subjects x 40 hours/subjects x 50 EUR/hour	20. 10000
21. Act 3.1. UD lecturers gen.sup.vision total 92,5 hours x 26,5 EUR/hour	21. 2451
22. Act 3.1. UZ lecturers coop. 10 subjects x 20 hours/subject x 8,62 EUR/hour	22. 1724
23. Act 3.1. Croat Ministry staff sup.vision 10 subjects total 15 hours x 20 EUR/hour	23. 300
24. Act 3.1. OCP staff sup.vision total 80 hours x 20 EUR/hour	24. 1600
25. Act 3.2. UD staff 7 subjects x 20 hours/subject x 26,5 EUR/hour	25. 3710
26. Act 3.2. OEU staff 2 subjects x 20 hours/subject x 50 EUR/hour	26. 2000
27. Act 3.2. UZ staff coop. sup.vision 9 subjects x 20 hours/subject x 5,82 EUR/hour	27. 1047
28. Act 4.1 UD staff 8 subjects x 10 hours/subject x 26,5 EUR/hour	28. 2120
29. Act 4.1. OEU staff 4 subjects x 10 hours/subject x 50 EUR/hour	29. 2000
30. Act 4.1. UZ staff 1 subject x 10 hour x 20 EUR/hour	30. 200
31. Act 4.2. UD staff 8 subjects x 20 hours/subject x 26,5 EUR/hour	31. 4240
32. Act 4.2. OEU staff 4 subjects x 20 hours/subject x 50 EUR/hour	32. 4000
33. Act 4.2. UZ staff 1 subject x 20 hours x 20 EUR/hour	33. 400
34. Act 4.3. UD staff 8 subjects x 10 hours/subject x 26,5 EUR/hour	34. 2120
35. Act 4.3. OEU staff 4 subjects x 10 hours/subject x 50 EUR/hour	35. 2000
36. Act 4.3. UZ staff 1 subject x 10 hours x 20 EUR/hour	36. 200
37. Act 5.1. UD staff 2 subjects x 20 hours prep/subject x 26,5 EUR/hour	37. 1060
38. Act 5.1. OEU 1 subject x 20 hours prep x 50 EUR/hour	
39. Act 5.1. UD staff 2 subjects x 20 hours educ/subject x 26,5 EUR/hour	
40. Act 5.1. OEU staff 1 subject x 20 hours educ x 50 EUR/hour	
41. Act 5.2. UD staff 2 subjects x 20 hours prep/subject x 26,5 EUR/hour	
42. Act 5.2. OEU staff 1 subject x 20 hours prep. x 50 EUR/hour	
43. Act 5.2. UD staff 2 subjects x 20 hours educ/subject x 26,5 EUR/hour	
44. Act 5.2. OEU 1 subject x 20 hours educ x 50 EUR/hour	
45. Act 6.1. UD staff prep 19 hours x 26,5 EUR/hour	

46. Act 6.1. UZ staff prep 20 hours x 20 EUR/hour	38. 1000
47. Act 6.1. Croat. Ministry staff prep. 10 hours x 20 EUR/hour	39. 1060
48. Act 6.1. OCP staff prep. 20 hours x 20 EUR/hour	40. 1000
49. Act 6.2. UZ staff 10 hours x 20 EUR/hour	41. 1060
50. Act 6.2. Croat Ministry staff 10 hours x 20 EUR/hour	42. 1000
51. Act 6.2. OCP staff 60 hours x 20 EUR/hour	43. 1060
52. Act 6.3. UD staff 19 hours x 26,5 EUR/hour	44. 1000
53. Act 6.3. UZ staff 30 hours x 20 EUR/hour	45. 500
54. Act 6.3. Croat Ministry staff 30 hours x 20 EUR/hour	46. 400
55. Act 6.3. OCP staff 20 hours x 20 EUR/hour	47. 200
56. Act 7.1. UD staff 28 hours x 26,5 EUR/hour	48. 400
57. Act 7.1. UZ staff 20 hours x 20 EUR/hour	49. 200
58. Act 7.1. Croat Ministry staff 10 hours x 20 EUR/hour	50. 200
59. Act 7.1. OCP staff 10 hours x 20 EUR/hour	51. 1200
60. Act 7.2. UD staff 5 hours x 26,5 EUR/hour	52. 500
61. Act 7.2. UZ staff 15 hours x 20 EUR/hour	53. 600
62. Act 7.2. Croat Ministry staff 10 hours x 20 EUR/hour	54. 600
63. Act 7.2. OCP staff 10 hours x 20 EUR/hour	55. 400
64. Act 7.3. UD staff 5 hours x 26,5 EUR/hour	56. 740
65. Act 7.3. UZ staff 15 hours x 20 EUR/hour	57. 400
66. Act 7.3. Croat Ministry staff 30 hours x 20 EUR/hour	58. 200
67. Act 7.3. OCP staff 30 hours x 20 EUR/hour	59. 200
68. Act 8.1. UD staff 20 hours x 26,5 EUR/hour	60. 130
69. Act 8.1. UZ staff 25 hours x 20 EUR/hour	61. 300
70. Act 8.1. Croat Ministry staff 20 hour x 20 EUR/hour	62. 200
71. Act 8.2. UD staff 18 hours x 26,5 EUR/hour	63. 200
72. Act 8.2. UZ staff 25 hours x 20 EUR/hour	64. 130
73. Act 8.2. Croat Ministry staff 30 hours x 20 EUR/hour	65. 300
74. Act 9.1. UD staff 4 hours x 26,5 EUR/hour	66. 600
75. Act 9.1. OEU staff 4 hours x 50 EUR/hour	67. 600
76. Act 9.1. Croat Ministry staff 2 hours x 20 EUR/hour	68. 530
77. Act 9.1. OCP staff 4 hours x 20 EUR/hour	69. 500
78. Act 9.2. UD staff 6 hours x 26,5 EUR/hour	70. 400
79. Act 9.2. UZ staff 20 hours x 20 EUR/hour	71. 470
80. Act 9.2. OEU staff 4 hours x 50 EUR/hour	72. 500
81. Act 9.2. Croat Ministry staff 2 hours x 20 EUR/hour	73. 600
82. Act 9.2. OCP staff 4 hours x 20 EUR/hour	74. 106
83. Act 9.3. UD staff 6 hours x 26,5 EUR/hour	75. 200
84. Act 9.3. UZ staff 15 hours x 20 EUR/hour	76. 40
85. Act 9.3. OEU staff 4 hours x 50 EUR/hour	77. 80
86. Act 9.3. Croat Ministry staff 2 hours x 20 EUR/hour	78. 159
87. Act 9.3. OCP staff 4 hours x 20 EUR/hour	79. 400
88. Act 9.4. UD staff 12 hours x 26,5 EUR/hour	80. 200
89. Act 9.4. OEU staff 20 hours x 50 EUR/hour	81. 40
90. Act 9.4. Croat Ministry staff 2 hours x 20 EUR/hour	82. 80
91. Act 9.4. OCP staff 12 hours x 20 EUR/hour	83. 159
92. Act 9.5. UD staff 4 hours x 26,5 EUR/hour	
93. Act 9.5. OEU staff 4 hours x 50 EUR/hour	
94. Act 9.5. OCP staff 4 hours x 20 EUR/hour	
95. Act 9.6. UD staff 6 hours x 26,5 EUR/hour	
96. Act 9.6. UZ staff 15 hours x 20 EUR/hour	
97. Act 9.6 OEU staff 4 hours x 50 EUR/hour	
98. Act 9.6. Croat Ministry staff 2 hours x 20 EUR/hour	
99. Act 9.6. OCP staff 12 hours x 20 EUR/hour	
100. Act 10.1. UD staff 5 persons x 3 hour/month x 36 month x 10,68 EUR/hour	
101. Act 10.2. UZ staff 4 persons x 4 hours/month x 36 month x 7,18 EUR/hour	
102. Act 10.3. OEU staff 3 persons x 1 hour/month x 36 month x 18,52 EUR/hour	

	84. 300
	85. 200
	86. 40
	87. 80
	88. 311
	89. 1000
	90. 40
	91. 240
	92. 106
	93. 200
	94. 80
	95. 159
	96. 300
	97. 200
	98. 40
	99. 240
	100.5768
	101.4136
	102.2000
Administrative Staff	
1. Act 10.1. UD staff 3 persons x 3 hours/month x 36 months x 5 EUR/hour	1. 1620
2. Act 10.2. UZ staff 2 persons x 4 hours/month x 36 months x 3 EUR/hour	2. 864
TOTAL STAFF COSTS:	149998

* (Please provide specific calculations, e.g.: Lecturers of Partner Country Universities A and B x X number of hours x Y Euro per hour equals Z, etc.

Table 2: Costs of Stay, Travel Costs, Institutional costs

For maximum costs of stay, please refer to the Guide for Applicants, Part IV pages 17 to 19. The consortium should additionally calculate estimated travel costs and should request the total for both costs of stay and travel.

Please indicate in this table which mobilities are planned throughout the whole project duration

Staff/trainees

Direction		Number of flows*	Total costs of stay + Travel costs (€)
From	To		
Partner Country	EU/Candidate Country	33	38700
EU/Candidate Country**	Partner Country	107	128650
EU	EU	9	12600
Partner Country	Partner Country	0	0
Within a Partner Country		256	12800
Total:			192750

Students (only in the framework of Curriculum Development and University Management projects)

Direction		Number of flows*	Total costs of stay + Travel costs + Institutional costs*** (€)
From	To		
Partner Country	EU		
EU	Partner Country		
Partner Country	Partner Country		
Within a Partner Country			
Total:			

Institutional costs

Flows to EU institutions:	A maximum of €500 per student for a study period of 3 to 5 months A maximum of €1000 per student for a study period of 6 to 12 months
Flows to Partner Country institutions:	A maximum of €200 per student for a study period of 3 to 5 months A maximum of €400 per student for a study period of 6 to 12 months

* Please note that one flow=one journey. In the case of group travel, each person should be considered as an individual flow (5 staff travelling to the same project meeting = 5 flows). Should an individual carry out several visits, each visit should be considered as 1 flow (Prof X participating in 3 coordination meetings abroad = 3 flows).

** In this direction Tempus funds may only be used for mobilities of EU consortium members and/or EU individual experts or of individual experts from Candidate Countries travelling to Partner Countries.

*** Institutional costs are eligible for “student study periods” abroad only.

Table 3: Equipment costs

the maximum allowed for equipment costs is 30% of the Tempus grant

Here you should detail any items of equipment needed for the activities, listed clearly by the partner country university/ies at which each item will be installed.

You should ensure that these details correspond to those given in the Outcome Tables. Please remember that only partner country universities may benefit from equipment funding.

LIST OF EQUIPMENT	Beneficiary university/ies	Amount required in €
1. 26 Personal computers	1. University of Zagreb	1. 26000
2. 1 Server	2. University of Zagreb	2. 2000
3. 1 Computer/network accessories	3. University of Zagreb	3. 4700
4. 2 Printer	4. University of Zagreb	4. 1000
5. 2 Copy machine	5. University of Zagreb	5. 3000
6. 1 Fax machine	6. University of Zagreb	6. 500
7. 3 LCD projector	7. University of Zagreb	7. 4500
8. 1 Overhead projector	8. University of Zagreb	8. 600
9. 1 TV set	9. University of Zagreb	9. 500
10. 1 Video Cassette Recorder	10. University of Zagreb	10. 150
11. 1 DVD	11. University of Zagreb	11. 150
12. 1 Maintenance material	12. University of Zagreb	12. 3600
13. 2 Teaching tools	13. University of Zagreb	13. 3000
14. 3 Software	14. University of Zagreb	14. 6300
15. 5 Subscription for Periodicals	15. University of Zagreb	15. 4000
16. Books	16. University of Zagreb	16. 33280
17. 1 Analytical tool (Alpha MOS Astree Electronic Tongue)	17. University of Zagreb	17. 30000
	TOTAL EQUIPMENT COSTS	123280

Table 4: Printing and Publishing costs

Please estimate the amount you would require to cover printing and publishing costs and give details on the type of the material.

TYPE OF PUBLICATION AND N° OF COPIES (indicative)	Amount required in €
1. Activity 1.1 and 1.2: about 700 pages/subject (28 subjects), 25 pages/ EUR	1. 789
2. Activity 2.1. and 2.2: about 730 pages/subject (24 subjects) 25 pages/EUR	2. 704
3. Activity 3.1 and 3.2: about 600 pages/subjects (21 subjects) 25 pages/EUR	3. 507
4. Activity 4.1 preparation of MBA training, 2000 pages 25 pages/EUR	4. 80
5. Activity 4.2: MBA training, 17000 pages 25 pages/EUR	5. 680
6. Activity 4.3: accreditation of the programme, final report, 6000 pages 25 pages/EUR	6. 240
7. Activity 5.1 and 5.2: food retraining, 25000 pages/6 subjects, 25 pages/EUR	7. 1000
8. Activity 6.1: creating questionnaire 3000 pages, 25 pages/EUR	8. 120
9. Activity 6.2: data processing, evaluation 9000 pages, 25 pages/EUR	9. 360
10. Activity 6.3: creating final report 13000 pages, 25 pages/EUR	10. 520
11. Activity 7.1, 7.2 and 7.3: dissem. of project results, 50000 pages, 25 pages/EUR	11. 2000
12. Activity 8.1 and 8.2: institut. and financial sustainability 25000 pages, 25 pages/EUR	12. 1000
13. Activity 9.1: accreditation of agrobusiness BSc 6000 pages, 25 pages/EUR	13. 240
14. Activity 9.2: accreditation of food BSc 6000 pages, 25 pages/EUR	14. 240
15. Activity 9.3: accreditation of pilot MSc 6000 pages ,25 pages/EUR	15. 240
16. Activity 9.4: quality control of the MBA training 7500 pages, 25 pages/EUR	16. 300
17. Activity 9.5: quality control of food retraining 6000 pages, 250 pages/ EUR	17. 240
18. Activity 9.6.: quality control of survey 6000 pages, 25 pages/EUR	18. 240
19. Activity 10.1, 10.2: management activity reports 25000 pages, 25 pages/EUR	19. 10000
TOTAL PRINTING AND PUBLISHING COSTS	10500

Table 5: Overheads

the maximum allowed for overheads is 7 % of the Tempus grant

Please indicate the amount needed to cover overheads.

OVERHEADS (please specify)	Amount required in €
1. University of Debrecen: telephone and fax, postage costs, stationery, office supplies	1. 10000
2. University of Zagreb: telephone and fax, postage costs, stationery, office supplies	2. 5000
3. University of Hohenheim, Wageningen University, Scottish Agricultural College: telephone and fax, postage costs, stationery	3. 3250
TOTAL OVERHEADS	18250

Table 6: Other costs

Here you should anticipate any other eligible expenses, which might arise during your project, giving reasons for each item.

OTHER COSTS (please specify)	Amount required in €
1. Activity 7.2 and 7.3: advert. and PR costs in Debrecen, advert. and trans. in Croatia	1. 3000
2. Activity 10.1. and 10.2: bank charges and exchange losses in Debrecen and Zagreb Universities	2. 2220
TOTAL OTHER COSTS	5220

Table 7: Summary of project co-financing requirements

Applicants should specify through which resources (their own, from other EU Institutions or EU Member States, other organisations) they intend to co-finance the project and on which basis the co-financing has been calculated.

**(E.g.: EU grant, governmental subvention, organisation/institution's own resources)*

Source of CO-FINANCING*	Justification**	Amount in €
1. Croatian Min. of Educ. and Science	1. cash	1. 12000
2. UD academic staff in kind contribution	2. 5 persons x 4 hours/pers/month x 36 months x 10.68 EUR/hour	2. 7690 3. 2160
3. UD administrative staff in kind contribution	3. 3 persons x 4 hours/pers/month x 36 months x 5 EUR/hour	4. 6720 5. 3130
4. UZ academic staff in kind contribution	4. 4 persons x 6.5 hours/pers/month x 36 months x 7.18 EUR/hour	
5. UZ administrative staff	5. 2 persons x 6.5 hours/pers/month x 36 months x 3 EUR/hour	
	TOTAL CO-FINANCED	31700

*** (E.g.: Preparation of training materials= 2 days x 7,5 hours x 3 persons x €25)*

Table 8: Summary of project funding requirements

The estimated amounts given for each heading should correspond to the totals in the tables which detail the budget breakdown for each category of expenditure and must be expressed in Euro (€).

	TOTAL
Staff Costs	€149998, 0.00
Travel costs, costs of stay and inst. costs	€192750, 0.00
Equipment	€123280, 0.00
Printing & publishing	€10500, 0.00
Overheads	€18250, 0.00
Other costs	€5220, 0.00
Total costs requested from the Tempus programme (A):	€499998, 0.00
Amount to be co-financed by the consortium (constituting of a minimum of 5% of the eligible project costs) (B)	€31700, 0.00
GRAND TOTAL (A+B):	€531698, 0.00

- Staff Costs ceiling of 30% of total Tempus grant is respected
- Equipment Costs ceiling of 30% of total Tempus grant is respected
- Overheads ceiling of 7% of total Tempus grant is respected
- Total Costs requested from the Tempus programme are within the limits

!ERROR! - The Co-financing amount (B) represents less than 5% of the total project cost (A+B). At the current level of costs requested from Tempus programme, at least €26316,684 should be co-financed.

I have verified the amounts reported in the summary table above (Table 8 - Summary of project funding requirements) and checked that these comply with the Tempus ceilings and thresholds specified in the Guide for Applicants and restated at the beginning of Section V – Funding Requirements

SECTION VI: CHECKLIST

Before submitting your application by e-mail, please make sure that it is complete and tick the boxes accordingly:

1. The <u>Declaration</u> (Section I) is completed	<input checked="" type="checkbox"/>
2. The <u>Legal Entities Form</u> (Section I) is filled in	<input checked="" type="checkbox"/>
3. The <u>Financial Identification Form</u> (Section I) is filled in	<input checked="" type="checkbox"/>
4. The <u>Basic data</u> (Section II) on the project is provided	<input checked="" type="checkbox"/>
5. All the <u>consortium members</u> (Section II) are listed and contact persons are indicated	<input checked="" type="checkbox"/>
6. The <u>description</u> of the project covering all questions (Section III) is provided	<input checked="" type="checkbox"/>
7. The <u>project summary sheet</u> (Section IV) is complete	<input checked="" type="checkbox"/>
8. The tables regarding <u>funding requirements</u> (Section V) are complete	<input checked="" type="checkbox"/>

Before submitting the printed original version of your application after receipt of your project registration number, please make sure that it is complete and tick the boxes accordingly:

1. The <u>Declaration</u> (Section I) is signed and stamped or sealed	<input type="checkbox"/>
2. The <u>Legal Entities Form</u> (Section I) is signed and stamped	<input type="checkbox"/>
3. The <u>Financial Identification Form</u> (Section I) is signed and stamped	<input type="checkbox"/>
4. The <u>endorsement letters</u> are signed and submitted together with the application (Section I)	<input type="checkbox"/>
5. The <u>curriculum vitae</u> of the participating expert(s) is/are enclosed.	<input type="checkbox"/>
6. The <u>Basic data</u> (Section II) on the project is provided	<input type="checkbox"/>
7. All the <u>consortium members</u> (Section II) are listed and contact persons are indicated	<input type="checkbox"/>
8. The <u>description</u> of the project covering all questions (Section III) is provided	<input type="checkbox"/>
9. The <u>project summary sheet</u> (Section IV) is complete	<input type="checkbox"/>
10. The tables regarding <u>funding requirements</u> (Section V) are complete	<input type="checkbox"/>