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| **DR.04 DOCTORAL CANDIDATE’S ANNUAL PROGRESS REPORT[[1]](#footnote-1)** |
| **DOCTORAL CANDIDATE** |
| **First and last name:**  |       |
| **E-mail:** |       |
| **Registration number:** |       | **Academic year for which the report is made:** |       |
| **GENERAL INFORMATION ABOUT THE STUDY PROGRAMME** |
| **Institution responsible for organizing the studies:** |       |
| **Name of study programme:** |       |
| **Name of partner institution** *(in case of dual doctorate)***:** |       |
| **Name of doctoral study programme at partner institution** *(in case of dual doctorate)***:** |       |
| **Area / field / branch** *(if the doctoral study programme is performed within a branch)***:** |       |
| **MENTOR(S)** |
|  | **Full name, title:** | **Institution, country:** |
| **Mentor:** |       |       |
| **Mentor:** |       |       |
| **Doctoral adviser** *(until a mentor is appointed or if appointed for the duration of the doctoral study programme)***:** |       |       |
| **ANNUAL REPORT:** |
| **Has a work plan been made, and are you making progress according to the plan?** | Work plan has been made: | Progress according to the work plan: |
|  | [ ]  yes [ ]  no | [ ]  yes [ ]  no |
| **If you selected “no”, please explain why and provide recommendations for improvement:** |       |
| **Describe your progress since the last report** *(max 500 words)***:** |       |
| **Briefly describe the work plan for the next period***(max 500 words)***:** |       |
| **Specify any difficulties that are affecting or may affect your studies:** |       |
| **On a scale from 1 to 5, grade the quality of your research progress***(since last report)***:** | [ ]  1 - insufficient [ ]  2 - sufficient [ ]  3 - good [ ]  4 - very good [ ]  5 - excellent |
| **If you selected 1 or 2,****please explain why:** |       |
| **On a scale from 1 to 5, grade the overall quality of your work***(since last report)***:** | [ ]  1 - insufficient [ ]  2 - sufficient [ ]  3 - good [ ]  4 - very good [ ]  5 - excellent |
| **If you selected 1 or 2, please explain why:** |       |
| **Completed requirements designated by the curriculum***(in the previous academic year)* | **Course** | **ECTS credits** | **Grade** |
|  |       |       |       |
|  |       |       |       |
|  |       |       |       |
|  |       |       |       |
|  |       |       |       |
| **Further training abroad and/or participation in art workshops***(in the previous academic year)***:** | **Country** | **Institution** | **From** | **To** | **Name**  |
|  |       |       |       |       |       |
|  |       |       |       |       |       |
|  |       |       |       |       |       |
| **Active participation in scientific and professional or art conferences***(in the previous academic year)***:** | **Institution** | **From** | **To** | **Conference name and type of paper** |
|  |       |       |       |       |
|  |       |       |       |       |
|  |       |       |       |       |
| **Active participation in scientific and professional projects or public art projects***(in the previous academic year)***:** | **Institution** | **From** | **To** | **Name and type of project** |
|  |       |       |       |       |
|  |       |       |       |       |
|  |       |       |       |       |
| **Participation in teaching activities***(courses you are involved in through teaching – please specify type and duration)***:** | **Course name** | **Lesson type** | **Duration** *(teaching hours by week)* | **Total** *(teaching hours by semester)* |
|  |       |       |       |       |
|  |       |       |       |       |
|  |       |       |       |       |
|  |       |       |       |       |
| **Scholarly articles:** |       |
| *Or (for Doctorate of Arts)* |
| **Independent publicly presented artistic work** | **ECTS credits** |
|       |       |
|       |       |
|       |       |
| **MENTOR EVALUATION** |
| **Full name of mentor***(title and institution)* |       |
| **Please grade on a scale from 1 to 5 the following:***(1 - insufficient, 2 - sufficient, 3 - good, 4 - very good, 5 - excellent*) | Clearly set research goals and expectations from doctoral candidate | [ ]  [ ]  [ ]  [ ]  [ ] 1 2 3 4 5 |
|  | Assistance in planning annual research activities and professional training | [ ]  [ ]  [ ]  [ ]  [ ] 1 2 3 4 5 |
|  | Regular mentorship activities with the doctoral candidate | [ ]  [ ]  [ ]  [ ]  [ ] 1 2 3 4 5 |
|  | Encouraging and providing assistance with publishing papers or artistic work  | [ ]  [ ]  [ ]  [ ]  [ ] 1 2 3 4 5 |
|  | Mentor’s overall relationship with the doctoral candidate | [ ]  [ ]  [ ]  [ ]  [ ] 1 2 3 4 5 |
| **MENTOR EVALUATION** |
| **Full name of mentor***(title and institution)* |       |
| **Please grade on a scale from 1 to 5 the following:***(1 - insufficient, 2 - sufficient, 3 - good, 4 - very good, 5 - excellent*) | Clearly set research goals and expectations from doctoral candidate | [ ]  [ ]  [ ]  [ ]  [ ] 1 2 3 4 5 |
|  | Assistance in planning annual research activities and professional training | [ ]  [ ]  [ ]  [ ]  [ ] 1 2 3 4 5 |
|  | Regular mentorship activities with the doctoral candidate | [ ]  [ ]  [ ]  [ ]  [ ] 1 2 3 4 5 |
|  | Encouraging and providing assistance with publishing papers or artistic work  | [ ]  [ ]  [ ]  [ ]  [ ] 1 2 3 4 5 |
|  | Mentor’s overall relationship with the doctoral candidate | [ ]  [ ]  [ ]  [ ]  [ ] 1 2 3 4 5 |
| **EVALUATION OF DOCTORAL STUDY PROGRAMME** |
| **Please grade on a scale from 1 to 5 your satisfaction with the quality of the annual programme of the doctoral study programme you are enrolled in:** | [ ]  1 - insufficient [ ]  2 - sufficient [ ]  3 - good [ ]  4 - very good [ ]  5 - excellent |
| **If you selected 1 or 2, please explain why and provide recommendations for improvement:** |       |
| **Place, date and signature** |
| In      , on       Signature      *(place and date) (full name of doctoral candidate)* |

1. Forward the completed and signed DR.04 form to the appropriate Student Office in digital and print format. The Student Office forwards the completed form to the study programme council. [↑](#footnote-ref-1)