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| **DR.04 DOCTORAL CANDIDATE’S ANNUAL PROGRESS REPORT[[1]](#footnote-1)** | | | | | | | | | | | | | | | |
| **DOCTORAL CANDIDATE** | | | | | | | | | | | | | | | |
| **First and last name:** |  | | | | | | | | | | | | | | |
| **E-mail:** |  | | | | | | | | | | | | | | |
| **Registration number:** |  | | **Academic year for which the report is made:** | | | | | | |  | | | | | |
| **GENERAL INFORMATION ABOUT THE STUDY PROGRAMME** | | | | | | | | | | | | | | | |
| **Institution responsible for organizing the studies:** |  | | | | | | | | | | | | | | |
| **Name of study programme:** |  | | | | | | | | | | | | | | |
| **Name of partner institution** *(in case of dual doctorate)***:** |  | | | | | | | | | | | | | | |
| **Name of doctoral study programme at partner institution** *(in case of dual doctorate)***:** |  | | | | | | | | | | | | | | |
| **Area / field / branch** *(if the doctoral study programme is performed within a branch)***:** |  | | | | | | | | | | | | | | |
| **MENTOR(S)** | | | | | | | | | | | | | | | |
|  | **Full name, title:** | | | | | | | **Institution, country:** | | | | | | | |
| **Mentor:** |  | | | | | | |  | | | | | | | |
| **Mentor:** |  | | | | | | |  | | | | | | | |
| **Doctoral adviser** *(until a mentor is appointed or if appointed for the duration of the doctoral study programme)***:** |  | | | | | | |  | | | | | | | |
| **ANNUAL REPORT:** | | | | | | | | | | | | | | | |
| **Has a work plan been made, and are you making progress according to the plan?** | Work plan has been made: | | | | Progress according to the work plan: | | | | | | | | | | |
|  | yes  no | | | | yes  no | | | | | | | | | | |
| **If you selected “no”, please explain why and provide recommendations for improvement:** |  | | | | | | | | | | | | | | |
| **Describe your progress since the last report** *(max 500 words)***:** |  | | | | | | | | | | | | | | |
| **Briefly describe the work plan for the next period**  *(max 500 words)***:** |  | | | | | | | | | | | | | | |
| **Specify any difficulties that are affecting or may affect your studies:** |  | | | | | | | | | | | | | | |
| **On a scale from 1 to 5, grade the quality of your research progress**  *(since last report)***:** | 1 - insufficient  2 - sufficient  3 - good  4 - very good  5 - excellent | | | | | | | | | | | | | | |
| **If you selected 1 or 2,**  **please explain why:** |  | | | | | | | | | | | | | | |
| **On a scale from 1 to 5, grade the overall quality of your work**  *(since last report)***:** | 1 - insufficient  2 - sufficient  3 - good  4 - very good  5 - excellent | | | | | | | | | | | | | | |
| **If you selected 1 or 2, please explain why:** |  | | | | | | | | | | | | | | |
| **Completed requirements designated by the curriculum**  *(in the previous academic year)* | **Course** | | | | | | | | | | **ECTS credits** | | | | **Grade** |
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| **Further training abroad and/or participation in art workshops**  *(in the previous academic year)***:** | **Country** | **Institution** | | **From** | | | | | **To** | | | | | **Name** | |
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| **Active participation in scientific and professional or art conferences**  *(in the previous academic year)***:** | **Institution** | | **From** | | | **To** | | | | | **Conference name and type of paper** | | | | |
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| **Active participation in scientific and professional projects or public art projects**  *(in the previous academic year)***:** | **Institution** | | **From** | | | **To** | | | | | **Name and type of project** | | | | |
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| **Participation in teaching activities**  *(courses you are involved in through teaching – please specify type and duration)***:** | **Course name** | | **Lesson type** | | | | | **Duration**  *(teaching hours by week)* | | | | | **Total**  *(teaching hours by semester)* | | |
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| **Scholarly articles:** |  | | | | | | | | | | | | | | |
| *Or (for Doctorate of Arts)* | | | | | | | | | | | | | | | |
| **Independent publicly presented artistic work** | | | | | | | | | | | | **ECTS credits** | | | |
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| **MENTOR EVALUATION** | | | | | | | | | | | | | | | |
| **Full name of mentor**  *(title and institution)* |  | | | | | | | | | | | | | | |
| **Please grade on a scale from 1 to 5 the following:**  *(1 - insufficient, 2 - sufficient, 3 - good, 4 - very good, 5 - excellent*) | Clearly set research goals and expectations from doctoral candidate | | | | | | 1 2 3 4 5 | | | | | | | | |
|  | Assistance in planning annual research activities and professional training | | | | | | 1 2 3 4 5 | | | | | | | | |
|  | Regular mentorship activities with the doctoral candidate | | | | | | 1 2 3 4 5 | | | | | | | | |
|  | Encouraging and providing assistance with publishing papers or artistic work | | | | | | 1 2 3 4 5 | | | | | | | | |
|  | Mentor’s overall relationship with the doctoral candidate | | | | | | 1 2 3 4 5 | | | | | | | | |
| **MENTOR EVALUATION** | | | | | | | | | | | | | | | |
| **Full name of mentor**  *(title and institution)* |  | | | | | | | | | | | | | | |
| **Please grade on a scale from 1 to 5 the following:**  *(1 - insufficient, 2 - sufficient, 3 - good, 4 - very good, 5 - excellent*) | Clearly set research goals and expectations from doctoral candidate | | | | | | 1 2 3 4 5 | | | | | | | | |
|  | Assistance in planning annual research activities and professional training | | | | | | 1 2 3 4 5 | | | | | | | | |
|  | Regular mentorship activities with the doctoral candidate | | | | | | 1 2 3 4 5 | | | | | | | | |
|  | Encouraging and providing assistance with publishing papers or artistic work | | | | | | 1 2 3 4 5 | | | | | | | | |
|  | Mentor’s overall relationship with the doctoral candidate | | | | | | 1 2 3 4 5 | | | | | | | | |
| **EVALUATION OF DOCTORAL STUDY PROGRAMME** | | | | | | | | | | | | | | | |
| **Please grade on a scale from 1 to 5 your satisfaction with the quality of the annual programme of the doctoral study programme you are enrolled in:** | 1 - insufficient  2 - sufficient  3 - good  4 - very good  5 - excellent | | | | | | | | | | | | | | |
| **If you selected 1 or 2, please explain why and provide recommendations for improvement:** |  | | | | | | | | | | | | | | |
| **Place, date and signature** | | | | | | | | | | | | | | | |
| In      , on       Signature  *(place and date) (full name of doctoral candidate)* | | | | | | | | | | | | | | | |

1. Forward the completed and signed DR.04 form to the appropriate Student Office in digital and print format. The Student Office forwards the completed form to the study programme council. [↑](#footnote-ref-1)